

**LIBRARY BOARD OF TRUSTEES
CONCURRENT MEETING WITH WASHOE COUNTY COMMISSION
MEETING AGENDA
FEBRUARY 25, 2020
10:00 A.M.**

**Washoe County Commission Chambers
1001 East Ninth Street
Reno, Nevada**

PURSUANT TO NRS 241.020, THE AGENDA FOR THE TRUSTEES AND COUNTY COMMISSION JOINT MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY COURTHOUSE, WASHOE COUNTY ADMINISTRATION BUILDING, DOWNTOWN RENO LIBRARY, INCLINE VILLAGE LIBRARY, NORTH VALLEYS LIBRARY, NORTHWEST RENO LIBRARY, SIERRA VIEW LIBRARY, SOUTH VALLEYS LIBRARY, SPANISH SPRINGS LIBRARY AND SPARKS LIBRARY. FURTHER, IN COMPLIANCE WITH NRS 241.010, THIS NOTICE HAS BEEN POSTED ON THE OFFICIAL WEB SITE FOR THE WASHOE COUNTY LIBRARY SYSTEM AT www.washoecountylibrary.us and <https://notice.nv.gov>.

SUPPORT DOCUMENTATION FOR ITEMS ON THE AGENDA PROVIDED TO THE LIBRARY BOARD OF TRUSTEES AND THE COUNTY COMMISSION IS AVAILABLE TO MEMBERS OF THE PUBLIC AT THE DOWNTOWN RENO LIBRARY ADMINISTRATION OFFICE, 301 SOUTH CENTER STREET, RENO, NEVADA. WE ARE PLEASED TO MAKE REASONABLE ACCOMMODATIONS FOR MEMBERS OF THE PUBLIC WHO ARE DISABLED AND WISH TO ATTEND MEETINGS. IF YOU SHOULD REQUIRE SPECIAL ARRANGEMENTS FOR ANY TRUSTEE MEETING, PLEASE CONTACT OUR OFFICE AT 775-327-8341 24 HOURS PRIOR TO THE DATE OF THE MEETING.

THE LIBRARY BOARD AND THE COUNTY COMMISSION CAN DELIBERATE OR TAKE ACTION ONLY IF A MATTER HAS BEEN LISTED ON AN AGENDA PROPERLY POSTED PRIOR TO THE MEETING. DURING THE PUBLIC COMMENT PERIOD, SPEAKERS MAY ADDRESS MATTERS LISTED OR NOT LISTED ON THE PUBLISHED AGENDA. THE OPEN MEETING LAW DOES NOT EXPRESSLY PROHIBIT RESPONSES TO PUBLIC COMMENTS BY THE BOARD. HOWEVER, RESPONSES FROM TRUSTEES AND THE COUNTY COMMISSION TO UNLISTED PUBLIC COMMENT TOPICS COULD BECOME DELIBERATION ON A MATTER WITHOUT NOTICE TO THE PUBLIC. ON THE ADVICE OF LEGAL COUNSEL AND TO ENSURE THE PUBLIC HAS NOTICE OF ALL MATTERS THE TRUSTEES AND THE COUNTY COMMISSION WILL CONSIDER, TRUSTEES AND COMMISSIONERS MAY CHOOSE NOT TO RESPOND TO PUBLIC COMMENTS, EXCEPT TO CORRECT FACTUAL INACCURACIES, ASK FOR LIBRARY STAFF ACTION OR TO ASK THAT A MATTER BE LISTED ON A FUTURE AGENDA. THE BOARD AND/OR THE COMMISSIONERS MAY DO THIS EITHER DURING THE PUBLIC COMMENT ITEM OR DURING THE FOLLOWING ITEM: "BOARD COMMENT – LIMITED TO ANNOUNCEMENTS OR ISSUES PROPOSED FOR FUTURE AGENDAS AND/OR WORKSHOPS."

THE BOARD OF LIBRARY TRUSTEES AND COUNTY COMMISSION CONDUCT THE BUSINESS OF THE WASHOE COUNTY LIBRARY SYSTEM AND WASHOE COUNTY DURING ITS MEETINGS. THE PRESIDING OFFICER MAY ORDER THE REMOVAL OF ANY PERSON WHOSE STATEMENT OR OTHER CONDUCT DISRUPTS THE ORDERLY, EFFICIENT OR SAFE CONDUCT OF THE MEETING. WARNINGS AGAINST DISRUPTIVE COMMENTS OR BEHAVIOR MAY OR MAY NOT BE GIVEN PRIOR TO REMOVAL. THE VIEWPOINT OF A SPEAKER WILL NOT BE RESTRICTED, BUT REASONABLE RESTRICTIONS MAY BE IMPOSED UPON THE TIME, PLACE AND MANNER OF SPEECH. IRRELEVANT AND UNDULY REPETITIOUS STATEMENTS AND PERSONAL ATTACKS WHICH ANTAGONIZE OR INCITE OTHERS ARE EXAMPLES OF SPEECH THAT MAY BE REASONABLY LIMITED.

THE LIBRARY BOARD OF TRUSTEES MAY TAKE AGENDA ITEMS OUT OF ORDER, CONSIDER TWO OR MORE ITEMS IN COMBINATION, REMOVE ONE OR MORE ITEMS FROM THE AGENDA OR DELAY DISCUSSION ON AN ITEM.

- 1) Roll Call
- 2) Washoe County Library Annual Report Presentation for Fiscal Year 2018-2019
- 3) *For Possible Action:* Acknowledgement of \$100,000 Donated to the Washoe County Library System from the Friends of the Washoe County Library
- 4) Public Comment and Discussion Thereon – Two Minute Time Limit Per Person
No discussion or action may be taken upon any matter raised under this public comment section until that matter itself has been specifically included on an agenda.
- 5) Board Comment – Limited to Announcements or Issues Proposed for Future Agendas and/or Workshops
- 6) Adjournment



WASHOE COUNTY

Integrity Communication Service

www.washoecounty.us

STAFF REPORT

BOARD MEETING DATE: *February 25, 2020*

DATE: Wednesday, February 19, 2020
TO: Board of County Commissioners and Library Board of Trustees
FROM: Tami Gaston, Administrative Secretary, Library
775-327-8343, tgaston@washoecounty.us
THROUGH: Jeff Scott, Library Director
SUBJECT: Washoe County Library Annual Report Presentation for Fiscal Year
2018-2019 (All Commission Districts)

SUMMARY

The Library Board of Trustees and Board of County Commissioners agreed to a concurrent meeting annually and have done so since 2011. The Library Director has prepared an annual report for the Joint Meeting to provide an overview of library operations for fiscal year 2018-2019.

Washoe County Strategic Objective supported by this item: Regional and Community Leadership

PREVIOUS ACTION

On February 27, 2018, the Board acknowledged the Presentation of the Library FY16-17 Annual report.

On October 25, 2016, the Board acknowledged the Presentation of the Library FY15-16 Annual report.

On February 24, 2015, the Board acknowledged the Presentation on and receipt of reports on Sierra View Library's Activities and Programs and Friends of Washoe County Library book sales.

On March 25, 2014, the Board acknowledged receipt of staff report on Library adaptations to reduced budgets, initiatives to meet 21st century needs and new or restored services that would require additional funding.

On February 26, 2013, the Board acknowledged the update on Library Programs, Activities and Accomplishments.

On May 10, 2011, the Board acknowledged the update on Citizen's Advisory Committee on the Future of the Washoe County Library System.

AGENDA ITEM # _____

BACKGROUND

After the economic downturn in 2007-2008, Library Leadership and the Library Board of Trustees agreed that it was in the best interest of the Library to schedule regular meetings with the Board of County Commissioners as the County administers the Library budget and appoints Library Board Trustees. Beginning in 2011, Library Directors have scheduled annual Joint Board of County Commissioner and Library Board of Trustee Meetings. In these meetings, Library Directors have provided information for library operations and challenges, seeking guidance and acknowledgement of issues impacting the Libraries and the community of Washoe County. The Library System continues to foster positive working relationships with the County and Board of County Commissioners.

FISCAL IMPACT

No fiscal impact.

RECOMMENDATION

Acknowledge receipt of Washoe County Library Annual Report Presentation for Fiscal Year 2018-2019.

POSSIBLE MOTION

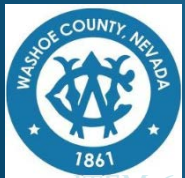
Acknowledge receipt of Washoe County Library Annual Report Presentation for Fiscal Year 2018-2019.



WASHOE COUNTY
LIBRARY SYSTEM

Washoe County Library System

Annual Report 2018-2019



ITEM 6a

Connect

Gather

Explore



STRATEGIC PLAN FY 2018-20

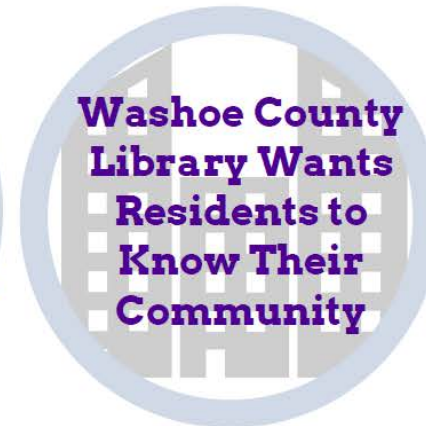
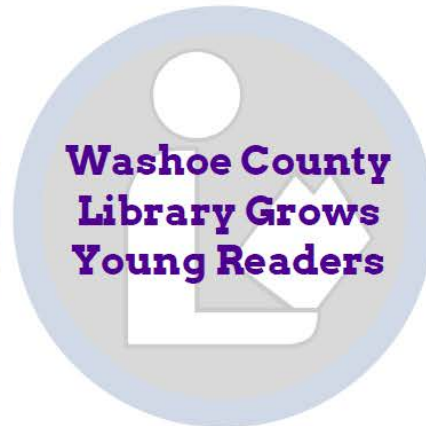
WASHOE COUNTY LIBRARY SYSTEM washoecountylibrary.us



Our Mission is to connect people with information, ideas and experiences to support an enriched and engaged community, one person at a time.

Our Vision is that all Washoe County residents benefit from the Library's support of literacy and self-education.

ITEM 6a



Community Hub

- Renovation of Downtown Reno Library (May 2019) (Community Hub)
- Downtown Reno Library Seven Day Service (January 2019) (Community Hub)
- Installation of a decorative cap at Downtown Reno Library to preserve exterior wall and help promote the library (June 2019) (Community Hub)
- Key Card Access at eight libraries (October 2018) (provide after hour reservations and access without staff intervention) (Community Hub)



Community Hub

- Online Room Reservation (2019) (public can now reserve rooms online) (Community Hub)
- Hosted Early voting and voting for 2018 elections (Community Hub)
- AED Machines provided at eight branches (2019) (Community Hub)
- NARCAN with staff training by Ridgehouse at eight libraries (2019)(Community Hub)
- Community Court at Downtown Reno Library (March 2019) (Community Hub)



Grow Young Readers

- Washoe County Manager's Choice Impact Award for Early Literacy Programming (October, 2018) (Growing Young Readers)
- Expanded Year-Round Kids Café Sparks, North Valleys and Duncan-Traner (Starting Fall, Winter, and Spring Break 2019-2020)



Grow Young Readers

- NACO Awards for The Quad and Kids Café free lunch at libraries (April 2019) (Grow Young Readers/Express Creativity)
- Washoe County Impact Award: Quality Public Service for Summer Lunch Program
- United Way Board Member, Nevada Reading Coalitions received Pacesetter Award for early literacy work by Campaign for Grade-Level Reading Organization (2019) (Grow Young Readers)
- Partners with Nevada Reading Coalition for Summer Reading Sign-ups in 2019 (Grow Young Readers)
- Explorer Brochure published quarterly (Summer, Fall, Winter, Spring) All of the library activities in one booklet (Grow Young Readers)



Express Creativity

- Launched VR Pilot Program (Fall 2018) (Express Creativity)
- Opened the Quad Makerspace (August 2018) (Express Creativity)
- 3D Printer Custom Printing (August 2019) (Express Creativity)
- New Computer Classes (Express Creativity)



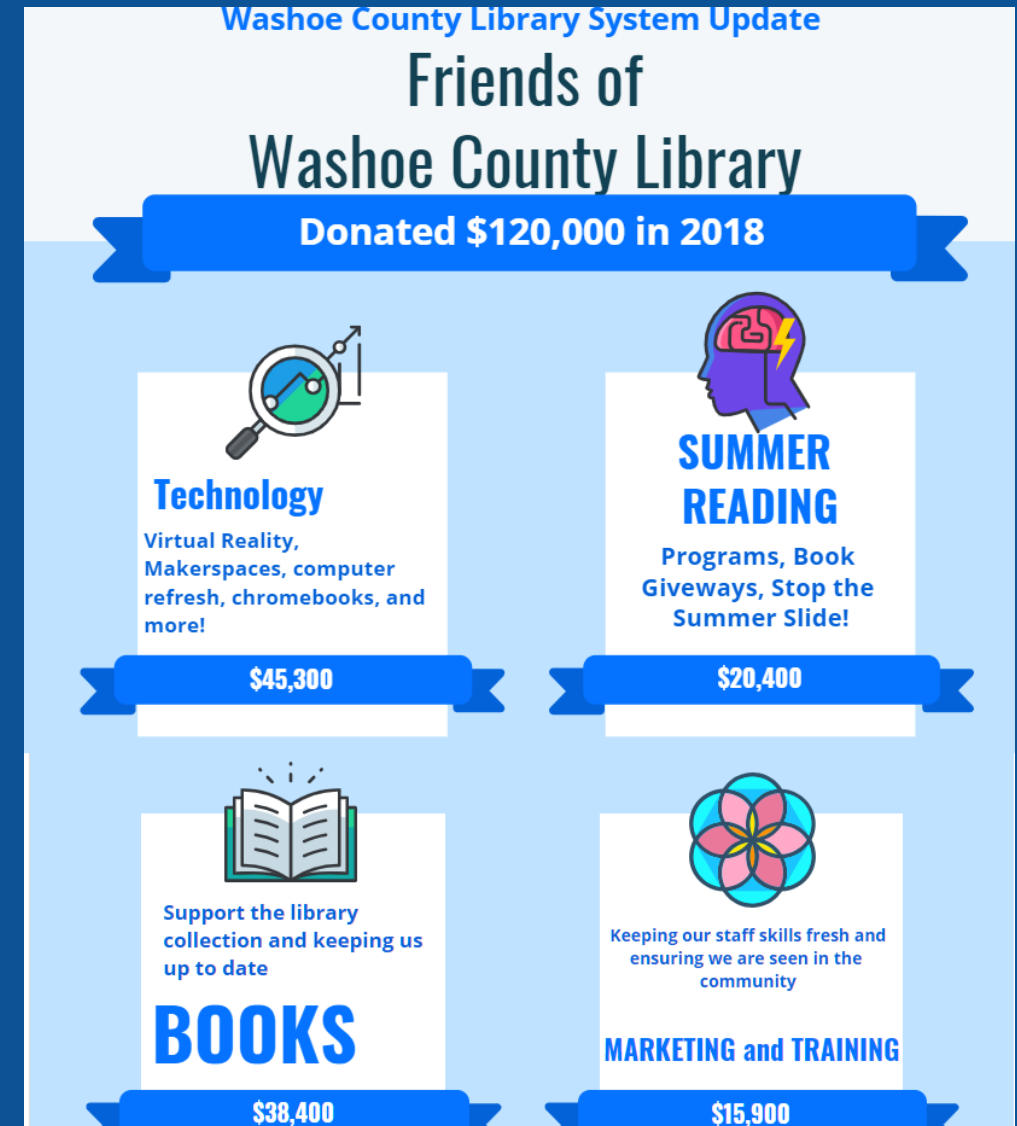
Know Your Community

- Library Director Jeff Scott's Nevada Library Association President Term started 2019 (Know Your Community)
 - Developed an advocacy plan with increased visits from NLA to the Nevada State Legislature
 - Advocated for permanent Nevada State Library Funding (funding increased \$422,000)
 - Advocated for school librarian mandates at the Nevada State Legislature
 - Protected School Librarian positions by advocating for all that they do
 - Hosting the 2019 Nevada Library Association conference in Downtown Reno November 3-4, 2019



Financial Support

- Friends of Washoe County Library provided \$130,000 last year to support Technology, Summer Reading, Books, Marketing and Training.



Upcoming in 2020

- Automated Materials Handler installation at Sparks and South Valleys Libraries (December 2019)
- Jail Library Services (Ongoing)
- Book Bike/ Bookmobile Services (Possible pilot at Incline)
 - <https://www.lamag.com/citythinkblog/see-ednita-kellys-totally-inspired-and-award-winning-book-bike/>
- New Five Year Strategic Plan (2021-2026)
- New Fundraising Strategy (2020)
- Feedback Loop With Public (2020)
- Leadership Team Retreat (2020)
- Increased Recognition for Staff Member Contributions (2020)
- Diversity Service Team (2020)
- Sparks Library Renovation (2020)
- Northwest Library Renovation (2020)
- New North Valleys Library (On Washoe County CIP Plan 2021-2025)
- 2020 Census Support (2020)
- 2020 Early Voting and Voting Location (2020)





WASHOE COUNTY
LIBRARY SYSTEM

Thank you!

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Gather

Explore





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STAFF REPORT

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DATE: Wednesday, February 19, 2020
TO: Board of County Commissioners
FROM: Tami Gaston, Administrative Secretary, Library
775-327-8343, tgaston@washoecounty.us
THROUGH: Jeff Scott, Library Director
SUBJECT: Presentation of Friends of Washoe County Library Donation of
[\$100,000] to be Approved by Washoe County Library Board of Trustees
(All Commission Districts)

SUMMARY

The Library Board of Trustees and Board of County Commissioners agreed to a concurrent meeting annually and have done so since 2011. During the month of February, the Friends of Washoe County Library join the Library Board of Trustees in a meeting to present a donation check. The donation check will be accepted by the Library Board of Trustees for the Washoe County Library System to provide programs, marketing, training, technology, equipment and library materials.

Washoe County Strategic Objective supported by this item: Stewardship of our Community

PREVIOUS ACTION

None

BACKGROUND

The Friends of Washoe County Library non-profit agency was incorporated on January 15, 1981. Its mission is to work actively to strengthen public libraries in Washoe County. Backed by a belief that libraries are uniquely democratic, they promote, advocate for and seek funding for libraries. Through its book sales, Friends of Washoe County Library strives to give children an educational head start, encourage all forms of literacy and foster lifelong learning and recreation for adults. Throughout the past thirty-six (36) years, Friends of Washoe County Library, through its community projects and fundraising efforts, has raised over \$3,000,000 for the Washoe County Library System. It supports free programs offered at the Library, enhances library technology and equipment, provides gift funds for library materials and augments marketing and training endeavors, which benefits all library patrons.

AGENDA ITEM # _____

FISCAL IMPACT

No fiscal impact.

RECOMMENDATION

Presentation of Friends of Washoe County Library Donation of \$100,000 to be approved by Washoe County Library Board of Trustees.

POSSIBLE MOTION

Acknowledge receipt of presentation of Friends of Washoe County Library Donation of \$100,000 to be approved by Washoe County Library Board of Trustees.