



**LIBRARY BOARD OF TRUSTEES
JOINT MEETING WITH WASHOE COUNTY COMMISSION
MEETING AGENDA
FEBRUARY 27, 2018
9:00 A.M.**

**Washoe County Commission Caucus Room
1001 East Ninth Street, Second Floor, Room A205
Reno, Nevada**

PURSUANT TO NRS 241.020, THE AGENDA FOR THE TRUSTEES AND COUNTY COMMISSION JOINT MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY COURTHOUSE, WASHOE COUNTY ADMINISTRATION BUILDING, DOWNTOWN RENO LIBRARY, INCLINE VILLAGE LIBRARY, NORTH VALLEYS LIBRARY, NORTHWEST RENO LIBRARY, SIERRA VIEW LIBRARY, SOUTH VALLEYS LIBRARY, SPANISH SPRINGS LIBRARY AND SPARKS LIBRARY. FURTHER, IN COMPLIANCE WITH NRS 241.010, THIS NOTICE HAS BEEN POSTED ON THE OFFICIAL WEB SITE FOR THE WASHOE COUNTY LIBRARY SYSTEM AT www.washoecountylibrary.us and <https://notice.nv.gov>.

SUPPORT DOCUMENTATION FOR ITEMS ON THE AGENDA PROVIDED TO THE LIBRARY BOARD OF TRUSTEES AND THE COUNTY COMMISSION IS AVAILABLE TO MEMBERS OF THE PUBLIC AT THE DOWNTOWN RENO LIBRARY ADMINISTRATION OFFICE, 301 SOUTH CENTER STREET, RENO, NEVADA. WE ARE PLEASED TO MAKE REASONABLE ACCOMMODATIONS FOR MEMBERS OF THE PUBLIC WHO ARE DISABLED AND WISH TO ATTEND MEETINGS. IF YOU SHOULD REQUIRE SPECIAL ARRANGEMENTS FOR ANY TRUSTEE MEETING, PLEASE CONTACT OUR OFFICE AT 775-327-8341 24 HOURS PRIOR TO THE DATE OF THE MEETING.

THE LIBRARY BOARD AND THE COUNTY COMMISSION CAN DELIBERATE OR TAKE ACTION ONLY IF A MATTER HAS BEEN LISTED ON AN AGENDA PROPERLY POSTED PRIOR TO THE MEETING. DURING THE PUBLIC COMMENT PERIOD, SPEAKERS MAY ADDRESS MATTERS LISTED OR NOT LISTED ON THE PUBLISHED AGENDA. THE OPEN MEETING LAW DOES NOT EXPRESSLY PROHIBIT RESPONSES TO PUBLIC COMMENTS BY THE BOARD. HOWEVER, RESPONSES FROM TRUSTEES AND THE COUNTY COMMISSION TO UNLISTED PUBLIC COMMENT TOPICS COULD BECOME DELIBERATION ON A MATTER WITHOUT NOTICE TO THE PUBLIC. ON THE ADVICE OF LEGAL COUNSEL AND TO ENSURE THE PUBLIC HAS NOTICE OF ALL MATTERS THE TRUSTEES AND THE COUNTY COMMISSION WILL CONSIDER, TRUSTEES AND COMMISSIONERS MAY CHOOSE NOT TO RESPOND TO PUBLIC COMMENTS, EXCEPT TO CORRECT FACTUAL INACCURACIES, ASK FOR LIBRARY STAFF ACTION OR TO ASK THAT A MATTER BE LISTED ON A FUTURE AGENDA. THE BOARD AND/OR THE COMMISSIONERS MAY DO THIS EITHER DURING THE PUBLIC COMMENT ITEM OR DURING THE FOLLOWING ITEM: "BOARD COMMENT – LIMITED TO ANNOUNCEMENTS OR ISSUES PROPOSED FOR FUTURE AGENDAS AND/OR WORKSHOPS."

THE BOARD OF LIBRARY TRUSTEES AND COUNTY COMMISSION CONDUCT THE BUSINESS OF THE WASHOE COUNTY LIBRARY SYSTEM AND WASHOE COUNTY DURING ITS MEETINGS. THE PRESIDING OFFICER MAY ORDER THE REMOVAL OF ANY PERSON WHOSE STATEMENT OR OTHER CONDUCT DISRUPTS THE ORDERLY, EFFICIENT OR SAFE CONDUCT OF THE MEETING. WARNINGS AGAINST DISRUPTIVE COMMENTS OR BEHAVIOR MAY OR MAY NOT BE GIVEN PRIOR TO REMOVAL. THE VIEWPOINT OF A SPEAKER WILL NOT BE RESTRICTED, BUT REASONABLE RESTRICTIONS MAY BE IMPOSED UPON THE TIME, PLACE AND MANNER OF SPEECH. IRRELEVANT AND UNDULY REPETITIOUS STATEMENTS AND PERSONAL ATTACKS WHICH ANTAGONIZE OR INCITE OTHERS ARE EXAMPLES OF SPEECH THAT MAY BE REASONABLY LIMITED.

THE LIBRARY BOARD OF TRUSTEES MAY TAKE AGENDA ITEMS OUT OF ORDER, CONSIDER TWO OR MORE ITEMS IN COMBINATION, REMOVE ONE OR MORE ITEMS FROM THE AGENDA OR DELAY DISCUSSION ON AN ITEM.

- 1) Salute to the Flag
- 2) Roll Call
- 3) Public Comment – Two Minute Time Limit Per Person
No discussion or action may be taken upon any matter raised under this public comment section until that matter itself has been specifically included on an agenda.
- 4) Presentation of the Washoe County Library Annual Report for Fiscal Year 2016-2017
- 5) Presentation of \$120,000 to the Washoe County Library System from the Friends of the Washoe County Library
- 6) Public Comment and Discussion Thereon – Two Minute Time Limit Per Person
No discussion or action may be taken upon any matter raised under this public comment section until that matter itself has been specifically included on an agenda.
- 7) Board Comment – Limited to Announcements or Issues Proposed for Future Agendas and/or Workshops
- 8) Adjournment



WASHOE COUNTY

"Dedicated To Excellence in Public Service"

www.washoecounty.us

CM/ACM _____
 Finance _____
 DA _____
 Risk Mgt _____
 HR _____
 Other _____

STAFF REPORT

BOARD MEETING DATE: *February 27, 2018*

DATE: January 29, 2018

TO: Board of County Commissioners and Library Board of Trustees

FROM: Tami Gaston, Administrative Secretary, Library
775-327-8343, tgaston@washoecounty.us

THROUGH: Jeff Scott, Library Director

SUBJECT: Presentation of the Washoe County Library Annual Report for Fiscal Year 2016-2017. (All Commission Districts)

SUMMARY

The Library Board of Trustees and Board of County Commissioners agreed to meet in a Joint meeting annually and have done so since 2011. The Library Director has prepared an annual report for the Joint Meeting to provide an overview of library operations for fiscal year 2016-2017.

Washoe County Strategic Objective supported by this item: Regional and Community Leadership

PREVIOUS ACTION

On October 25, 2016, the Board acknowledged the Presentation of the Library FY15-16 Annual report.

On February 24, 2015, the Board acknowledged the Presentation on and receipt of reports on Sierra View Library's Activities and Programs and Friends of Washoe County Library book sales.

On March 25, 2014, the Board acknowledged receipt of staff report on Library adaptations to reduced budgets, initiatives to meet 21st century needs and new or restored services that would require additional funding.

On February 26, 2013, the Board acknowledged the update on Library Programs, Activities and Accomplishments.

There was no meeting scheduled in 2012.

On May 10, 2011, the Board acknowledged the update on Citizen's Advisory Committee on the Future of the Washoe County Library System.

AGENDA ITEM # _____

BACKGROUND

After the economic downturn in 2007-2008, Library Leadership and the Library Board of Trustees agreed that it was in the best interest of the Library to schedule regular meetings with the Board of County Commissioners as the County administers the Library budget and appoints Library Board Trustees. Beginning in 2011, Library Directors have scheduled annual Joint Board of County Commissioner and Library Board of Trustee Meetings. In these meetings, Library Directors have provided information for library operations and challenges, seeking guidance and acknowledgement of issues impacting the Libraries and the community of Washoe County. The Library System continues to foster positive working relationships with the County and Board of County Commissioners.

FISCAL IMPACT

No fiscal impact.

RECOMMENDATION

Acknowledge the presentation by the Library Director on the Washoe County Library Annual Report for Fiscal Year 2016-2017. (All Commission Districts)

POSSIBLE MOTION

Move to acknowledge the presentation by the Library Director on the Washoe County Library Annual Report for Fiscal Year 2016-2017



Washoe County Library System Annual Report FY 2016-2017



Connect

Gather

Explore



STRATEGIC PLAN FY 2018-20

WASHOE COUNTY LIBRARY SYSTEM washoecountylibrary.us



Our Mission is to connect people with information, ideas and experiences to support an enriched and engaged community, one person at a time.

Our Vision is that all Washoe County residents benefit from the Library's support of literacy and self-education.



Washoe County Library is a Community Hub



Washoe County Library Grows Young Readers



Washoe County Library Provides Opportunities to Express Creativity



Washoe County Library Wants Residents to Know Their Community

<p>Washoe County Library System Provides:</p> <ul style="list-style-type: none">• Opportunities for Connection• Welcoming & well-maintained spaces• A welcoming and safe environment• Meeting room space with relevant equipment & resources• Dynamic spaces to maximize community access	<p>Washoe County Library System:</p> <ul style="list-style-type: none">• Provides collections to support young readers• Encourages family support of early literacy• Builds a bridge to education from birth to school• Instills a love of reading & learning	<p>Washoe County Library System:</p> <ul style="list-style-type: none">• Provides access to creative experiences• Provides opportunities to experience 21st century skills	<p>Washoe County Library System:</p> <ul style="list-style-type: none">• Is dedicated to growing a well-educated community• Is a trusted source for local information
<p>Community Hub</p> 	<p>Growing Young Readers</p> 	<p>Express Creativity</p> 	<p>Know Your Community</p> 

Facilities/Community Hub

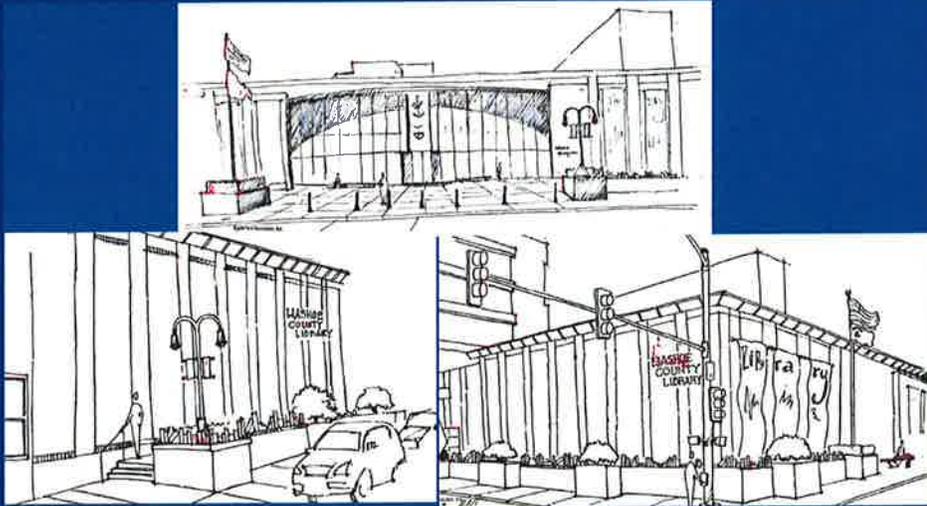
- Renovation of North Valleys Library
- Negotiation of Tacchino Trust (\$900,000) for renovation of Downtown Reno, Sparks, and Northwest Libraries
- Washoe County match funding for Tacchino Trust renovations (Total Project \$3.1 million)
- Sierra View Library: seven day service
- Libraries close consistently at 6pm
- Duncan-Traner Library: five day service



North Valleys Renovation



Downtown Reno Library Renovations



Children's Services/Grow Young Readers

- Children's Library Cards are Fine Free
- Washoe County School District Library Cards
- Increased after school hours at Verdi (three days a week from one day a week)
- Increased Support of Partnership Collections (\$2,000 at each location)
- Youth Staff trained by Children's Cabinet
- Launched I'm Ready for K service
- Launched Give the Gift of Reading Fundraiser (raised \$30,000 in its inaugural year)



Maker Services/Express Creativity

- Allocating Funding for Maker Services \$30,000 (\$15,000 for maintenance/\$15,000 for innovation)
- LSTA Grant for Digital Makerspace Submitted (\$100,000)
- New Ideaboxes
- Makers Unite Roundtable at Reno Mini-Maker Faire



Technology

- Sustained and enhanced Coding Camps
- Increased Technology Budget
 - \$58,000 to \$155,000
- Awarded Automated Materials Handler Grant \$96,000
- Implementation of RFID
- Launched Chromebook project (Chromebook lab at every library)



Operational

- Launched Discover and Go Partnerships with Nevada Museum of Art, Terry Lee Wells Discovery Center Museum, and the Fleischman Planetarium (Get in free with a pass using your library card)
- Hosted Nevada Humanities Lit Crawl (kick-off brunch)
- Hosted Holland Project High and Dry art project
- Hosted Riverwalk Dine in the District
- Hosting TedX LiveStream
- Nominated for IMLS National Medal for Libraries (Rep. Amodei)



Operational

- Hosted Helene Berr Exhibit
- Held Customer Service Training
- All Staff attended NLA/MPLA conference in South Lake Tahoe
- NLA/ALA memberships offered to library staff
- Enhanced Holocaust Collection



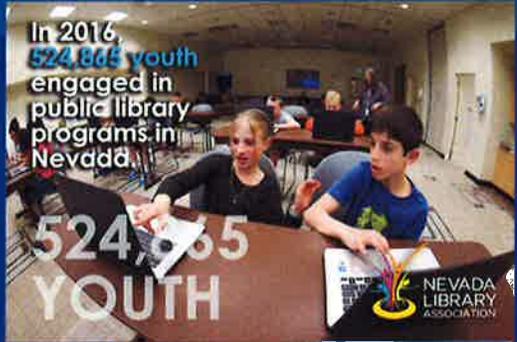
Operational

- 2018-2021 Technology Plan
- 2018-2020 Strategic Plan
- Child Internet Protection Act Compliant
- Increased Collection Development Budget
 - FY 12-13 \$530,450
 - FY 13-14 \$636,000
 - FY 14-15 \$645,320
 - FY 15-16 \$860,320
 - FY 16-17 \$884,720
 - FY 17-18 \$934,720
- Budget almost doubled since Recession, but still short of 10% expenditure goal



Operational

- Library Director Elected to United Way of Northern Nevada and Sierras Board
- Library Director Elected to Nevada Library Association Presidency for 2019 (President-Elect in 2018)
- Staff Participated in Library Legislative Day and initiatives. Effort resulted in \$500,000 more funding for libraries across Nevada.
- WCLS Staff Chaired NLA/MPLA Conference, Preconference, and Presented at NLA/MPLAWCLS.
- WCLS Staff Coordinated and Presented at Nevada Reading Week Conference
- Hosted Belarus Librarians



Support

- Financial Support: Grants, Donations
- Board of County Commissioners Special District Funds
- Friends of Washoe County Library System
- Give the Gift of Reading
- Tacchino Trust





WASHOE COUNTY
LIBRARY SYSTEM

Thank you!

Connect Gather Explore





WASHOE COUNTY

"Dedicated To Excellence in Public Service"

www.washoecounty.us

CM/ACM _____
Finance _____
DA _____
Risk Mgt _____
HR _____
Other _____

STAFF REPORT BOARD MEETING DATE: February 27, 2018

DATE: January 29, 2018
TO: Board of County Commissioners and Library Board of Trustees
FROM: Tami Gaston, Administrative Secretary, Library
775-327-8343, tgaston@washoecounty.us
THROUGH: Jeff Scott, Library Director
SUBJECT: Presentation of Friends of Washoe County Library Donation of [\$120,000] to be Approved by Washoe County Library Board of Trustees. (All Commission Districts)

SUMMARY

The Library Board of Trustees and Board of County Commissioners agreed to meet in a Joint meeting annually and have done so since 2011. During the month of February, the Friends of Washoe County Library join the Library Board of Trustees in a meeting to present a donation check. The donation check will be accepted by the Library Board of Trustees for the Washoe County Library System to provide programs and technology, equipment and library materials.

Washoe County Strategic Objective supported by this item
Stewardship of Our Community

PREVIOUS ACTION

There is no previous action on this agenda item.

BACKGROUND

The Friends of Washoe County Library non-profit agency was incorporated on January 15, 1981. Its mission is to work actively to strengthen public libraries in Washoe County. Backed by a belief that libraries are uniquely democratic, they promote, advocate for and seek funding for libraries. Through its book sales, Friends of Washoe County Library strives to give children an educational head start, encourage all forms of literacy and foster lifelong learning and recreation for adults. Throughout the past thirty six (36) years, Friends of Washoe County Library, through its community projects and fundraising efforts, has raised over \$2,900,000 for the Washoe County Library System. It supports free programs offered at the Library, enhances library technology and

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equipment, provides gift funds for library materials and augments marketing and training endeavors, which benefits all library patrons.

FISCAL IMPACT

No fiscal impact.

RECOMMENDATION

Presentation of Friends of Washoe County Library Donation of \$120,000 to be approved by Washoe County Library Board of Trustees. (All Commission Districts)

POSSIBLE MOTION

Move to acknowledge the Presentation of Friends of Washoe County Library Donation of \$120,000 to be approved by Washoe County Library Board of Trustees.