

**LIBRARY BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, FEBRUARY 17, 2016**

The Board met in regular session at the Downtown Reno Library, 301 S. Center Street, Reno, Nevada

Chair Stoess called the meeting to order at 4:00 p.m.

1) ROLL CALL

Board Members Present: Wendy Alderman, Zanny Marsh, Sara Sattler, Al Stoess, Derek Wilson

County Staff Present: Assistant District Attorney Dania Reid

Public Present: Dan Erwine, Bria Hansen, Elijah Havana, Mary Jones, James Rutter, Tatiana Smith

2) PUBLIC COMMENT

No public comment

3) APPROVAL OF MEETING MINUTES

On motion by Trustee Wilson, seconded by Trustee Alderman, which motion duly carried, the Board approved the meeting minutes from the Library Board Meeting of January 20, 2016. All in favor, none opposed

4) OLD BUSINESS

No old business

5) NEW BUSINESS

5a) STRATEGIC COMMUNICATION PLAN PROPOSAL PRESENTED BY UNIVERSITY OF RENO, NEVADA JOURNALISM STUDENTS BRIA HANSEN, JAMES RUTTER, KAYLA CHELMAN AND TATIANA SMITH

Jennifer Oliver, Development Officer and PIO, introduced the following students in attendance from UNR Reynolds School of Journalism to present the Washoe County Library System Strategic Communication Plan Proposal: James Rutter, Bria Hansen and Tatiana Smith.

Trustees Marsh, Alderman and Wilson commended the students on a presentation that was well done.

Upon questioning by the Board, Mr. Rutter clarified that the implementation period for the Communication plan is six months.

As this agenda item was listed as an item for possible action without specified budgetary action noted, Legal Counsel Dania Reid stated that the Board could request that this item be agendaized in a future meeting.

5b) APPROVAL OF APPLICATION BY PAM LARSEN FOR A BOARD SCHOLARSHIP

The Library Board reviewed the information submitted in the packet.

Upon questioning by the Board, Sierra View Managing Librarian John Crockett stated that Pam Larsen has been taking Spanish courses in her General Studies degree and has been using those skills when presenting Spanish Storytimes.

Upon questioning by the Board, Director Scott stated he would find out where scholarship funds are paid out of. Director Scott also noted that the Board Scholarship process and availability is important to allow staff to continue their education and that it is encouraging to see staff using the option.

The Director was later provided information that approved Scholarship funding is paid out of Library Administration Gift Funds.

On motion by Trustee Alderman, second by Trustee Marsh, which motion duly carried, the Board approved the Scholarship requested by Pam Larson for \$2,000.00 as submitted. All in favor, none opposed.

5c) APPROVAL OF APPLICATION BY MEGAN CONELLY FOR A BOARD SCHOLARSHIP

The Library Board reviewed the information submitted in the packet.

Megan Conelly, Librarian I at the North Valleys Library, stated that she is a 15-year employee of the Washoe County Library System having worked her way up through the ranks. She noted that she enrolled in the Kent State University On-line program to further her career and promote within the Library System.

On motion by Trustee Marsh, second by Trustee Alderman, which motion duly carried, the Board approved the Scholarship requested by Megan Conelly for \$2,000.00 as submitted. All in favor, none opposed.

Trustee Marsh congratulated Ms. Conelly on her decision to continue her education.

6) REPORTS

6a) LIBRARY DIRECTOR'S PRESENTATION TO INCLUDE SYSTEM PROGRAMS AND ACTIVITIES, AND FRIENDS REPORT

Director Scott provided a PowerPoint presentation, updating the Board on Library System activities, programs, outreach and operations for the month of January 2016.

Trustee Marsh left the meeting early at 5:00 pm.

Trustee Sattler noted her excitement about the prospect of programs potential return to some of the partnership libraries.

6b) FINANCIAL STATEMENTS TO INCLUDE THE MONTHLY EXPENDITURE COMPARISON AND GIFT FUND BALANCES

The Library Board reviewed the information submitted in the packet.

6c) MONTHLY LIBRARY USAGE

The Library Board reviewed the information submitted in the packet.

7) PUBLIC COMMENT

Debi Stears, Resources Librarian, stated that the digital services are a valuable resource and last month the Library System had more digital checkouts than ever before.

8) BOARD COMMENT

Trustee Wilson stated that he would like to have the Washoe County Library System Strategic Communication Plan Proposal agendaized at a future Board Meeting for possible action.

Trustee Sattler stated she would like Staff to consider holding some of the future Board meetings at the Partnership Libraries.

9) Adjournment

Chair Stoess adjourned the meeting at 5:18 pm.