

**LIBRARY BOARD OF TRUSTEES MEETING AGENDA  
WEDNESDAY, JANUARY 18, 2023  
4:00 P.M.  
South Valleys Library  
15650A Wedge Pkwy, Reno, NV 89511**

**Library Trustees**

Amy Ghilieri, Chair  
Frank Perez, Vice-Chair  
Ann Medaille  
Lea Moser  
Vacant

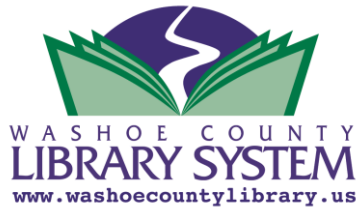
Members of the public may attend this meeting in person or can attend by teleconference by logging into the Zoom webinar accessible through the following link: <https://us02web.zoom.us/j/84224131597>. If prompted, use the following passcode: 889408.

**Forum Restrictions and Orderly Conduct of Business.** The Library Board of Trustees conducts the business of the Washoe County Library system and its citizens during its meetings. The orderly, efficient conduct of the meeting is integral and necessary to allow the Board to conduct business. The Chair may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal.

**Public Comment.** Public Comment is limited to three (3) minutes per person. During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda. Anyone wishing to provide live public comment may do so in person, or by teleconference by logging onto the Zoom webinar by accessing the above link.

The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks, which antagonize or incite are examples of speech that may be reasonably limited.

**Response to Public Comment.** The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment periods, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the



public comment item or during the following item: “Board Comment – limited to announcements, strategic plan activity updates, or issues proposed for future agendas and/or workshops.”

**Support Documentation.** Support documentation for items on the agenda is available to members of the public at the Downtown Reno Library Administration Office, 301 South Center Street, Reno, Nevada, and may be obtained by contacting L J Burton at (775) 327-8343 or by email at [ljburton@washoecounty.us](mailto:ljburton@washoecounty.us).

**Special Accommodations.** We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend meetings. Should you require special arrangements for any Trustee meeting, please contact our office at (775) 327-8341, at least 24 hours prior to the date of the meeting.

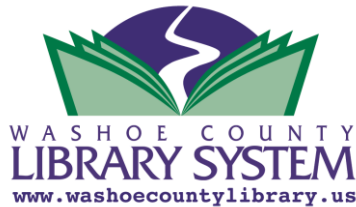
**Possible Changes to Agenda and Timing.** The Library Board of Trustees may take agenda items out of order, consider two or more items in combination, remove one or more items from the agenda, or delay discussion on an item.

Pursuant to NRS 241.020, the agenda for the Trustees’ meeting has been posted at the following locations: Washoe County Courthouse, Washoe County Administration building, Downtown Reno Library, Incline Village Library, North Valleys Library, Northwest Reno Library, Sierra View Library, South Valleys Library, Spanish Springs Library, and Sparks Library. Further, in compliance with NRS 241.010, this notice has been posted on the official website for the Washoe County Library System at [www.washoecountylibrary.us](http://www.washoecountylibrary.us) and at <https://notice.nv.gov>.

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**LIBRARY ADMINISTRATION**

301 South Center Street | PO Box 2151, Reno NV 89505  
(775) 327-8341 | [www.washoecountylibrary.us](http://www.washoecountylibrary.us)



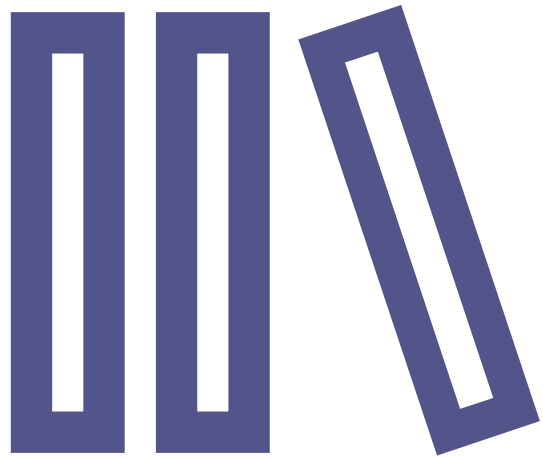
The Board of Trustees may take action only on the items below that are preceded by the words “For Possible Action.” The Board will not take action on any other items.

- 1) Roll Call
- 2) Public Comment – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*
- 3) Approval of Meeting Minutes
  - a) *For Possible Action:* Approval of Minutes from the Library Board Meeting of November 16, 2022
- 4) Old Business
  - None
- 5) New Business
  - a) Presentation: Friends of Washoe County Library Donation
  - b) Presentation: Washoe County Library Strategic Plans 2023
- 6) Reports
  - a) Library Director Update
  - b) South Valleys Library Report
  - c) Outreach Team Report
- 7) Staff Announcements - Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this comment section until the matter has been specifically included on an agenda.*
- 8) Public Comment – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*
- 9) Board Comment – Limited to Announcements, Strategic Plan Activity Updates or Issues Proposed for Future Agendas and/or workshops
- 10) Adjournment



**Draft Minutes for Approval – November 2022 LBOT Meeting**

This document will be provided at the meeting.



# Washoe County Library System

Annual Report

2022-2025 Strategic Plan

Year 2



# Stimulate Imagination

Establish Bookmobile services  
(August 2023)

Book Team Planning/Book  
Team Promotion

Book Machine at Cold Springs  
Community Center (March  
2023)

Book Machine at Sun Valley  
Teen and Family Resource  
Center (May 2023)



# Provide Welcoming Spaces

Review and Fund Additional Smart Chutes

Review Furniture Fixture and Equipment

Dashboard of Recorded Staff Training

Sierra View Library Renovation (Feb/Mar 2023)

Lit Fiber to Gerlach (June 30, 2023)

Add staff/additional day of service at Incline Village Library

Senior Library Renovation

# Workforce Building

Provide workforce training and virtual space opportunities for a COVID and Post-COVID environment

Circulate Chromebooks/Hotspots (Spanish Springs partnership with Reno Sparks Indian Colony and Pyramid Lake Paiute Tribe)

Survey Virtual Workforce Development Classes

Expand Computer Class Locations

ID Partners/Recalibrate/Expand Washoe ACT







# Lifelong Learning

Improve the welfare and provide more resources for Lifelong Learners and Seniors in Washoe County

Identify and create Senior Tech Classes

On the Road Tech Café (Bookmobile required)

Review Partnership with senior serving agencies



## School Support

Ensure Washoe County Library System supports in-school children to help them succeed

Review and support Databases Subscriptions that support local schools

Search for partners

Enhance Homework Help

Baby's First Library Card

A photograph of a person walking across a crosswalk painted with vibrant rainbow stripes. The person is wearing a grey t-shirt and light-colored shorts. The background shows a paved parking lot with white lines and a grassy area. The text is overlaid on a dark, semi-transparent rectangular area.

# Celebrate Our Diverse Community

Ensure we are serving everyone and celebrating everyone in our community

Spanish Technology Classes

Technology Instruction with Vulnerable Populations

Diversity training/Diversity Statement

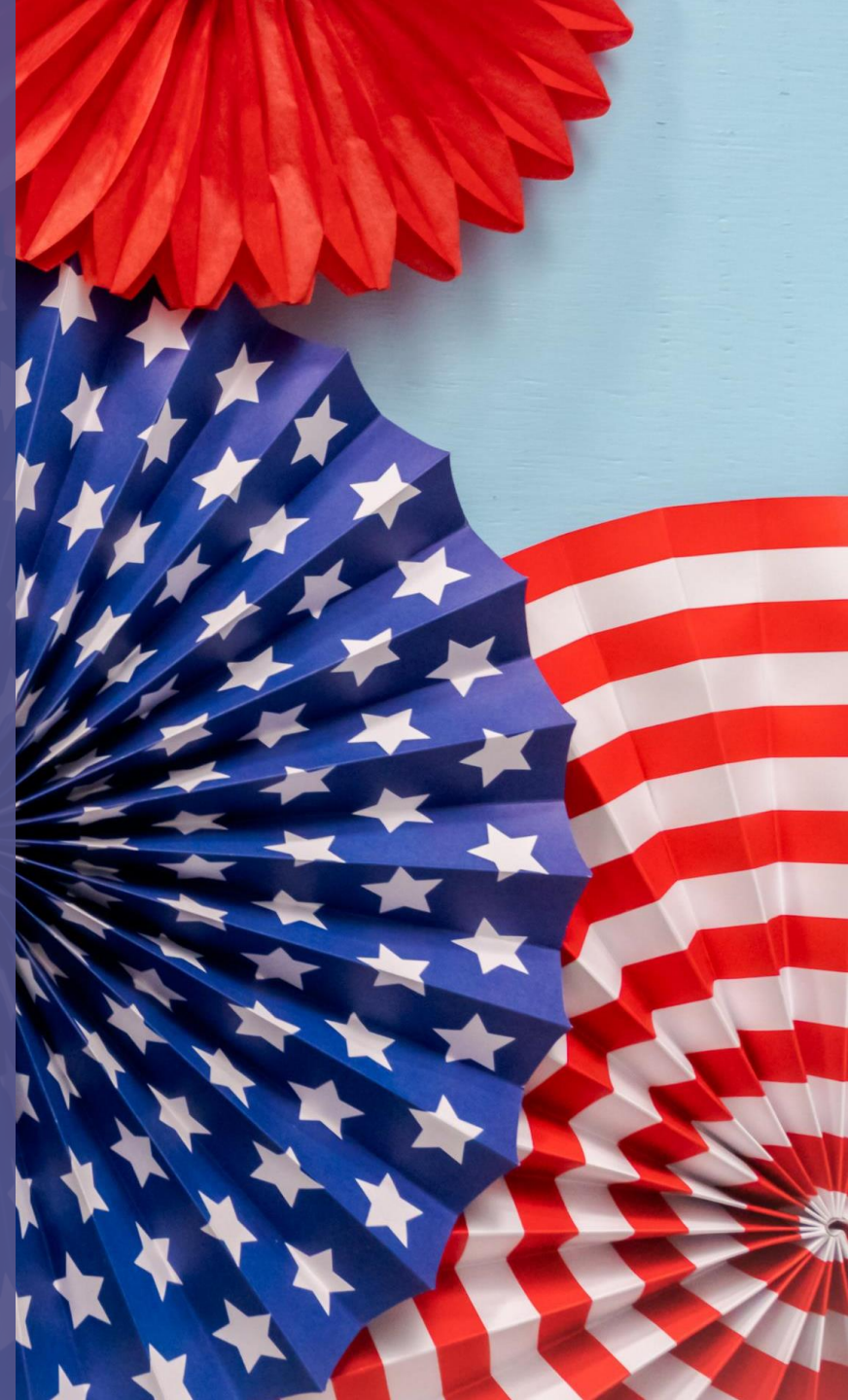
Diversity Audit for Events

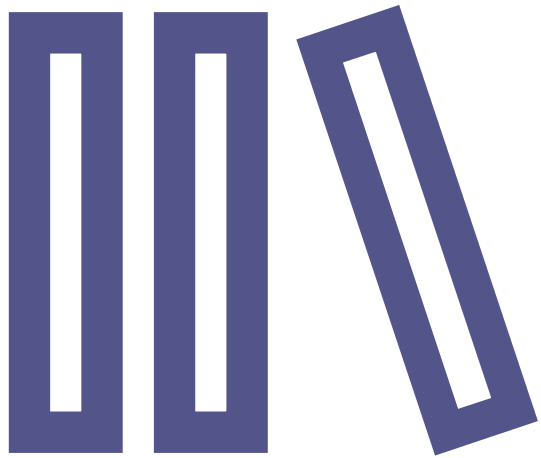
# Promote the Library

Renew Tax Initiative and ensure the library is financially secure

Work with Board of County Commissioners to gain support for renewed Tax Initiatives

Work on messaging for initiative





# Thank You

Washoe County Library System  
2022-2025 Strategic Plan Update  
Year 2

## **Library Director Update 1/11/23**

### **Staff Day Library Director Update**

I did not get this video out for staff day, but this is a presentation on our annual report and staff milestones. Please take a look if you have not already. Thank you all for doing all that you do!

[https://washoenv.sharepoint.com/sites/Library/Shared%20Documents/Video%20Training/Library%20Director%20Update%20for%20Staff%20Day%202022-20221221\\_123600-Meeting%20Recording.mp4](https://washoenv.sharepoint.com/sites/Library/Shared%20Documents/Video%20Training/Library%20Director%20Update%20for%20Staff%20Day%202022-20221221_123600-Meeting%20Recording.mp4)

### **KOLO Segment**

I was on KOLO TV Book Club with Rebecca Kitchen. This month I am talking about new books coming out in 2023. <https://www.kolotv.com/video/2023/01/05/kolo-book-club-2023-reads/>

### **Weather**

Leaks at RN and SV, minimal at NW (for once!) We aren't having too bad of an impact from heavy winter. The power outage last week with Spanish Springs was the biggest. A couple of late opening and early closures. Thank you and your managers for being on top of things.

### **Park Passes**

Park passes are here. Nevada State Parks is partnering with libraries across Nevada to provide free park passes for Nevada residents. Nevada's Library Parks Pass is valid at all 27 Nevada State Parks. The pass does NOT include federal, regional, or other public lands in Nevada that are not part the Nevada State Park system. Once our circulation team reviews and makes these available, we will send out a press release. For more information, KNPR has the story: <https://knpr.org/2023-01-10/heres-how-you-can-visit-nevada-state-parks-for-free-this-year?th>

### **Challenge Team Update**

Thank you all for participating in our Challenge Program. We are getting great participation so far. You can keep up to date at the Sharepoint Page here:

<https://washoenv.sharepoint.com/sites/Library/SitePages/Challenge-Program.aspx>

### **Hiring**

We will open a new recruitment for the Library Assistant II positions shortly. This will be a large panel with almost every branch having a Library Assistant or a Library Aide Vacancy. Stay tuned for more opportunities!

### **Leon featured on KUNR**

Our own plant caretaker for the Downtown Reno Library, Leon, was featured on our local KUNR station. Check out the great article and history! <https://www.kunr.org/local-stories/2023-01-03/meet-downtown-reno-library-indoor-jungle-caretaker>

# LIBRARY BOARD OF TRUSTEES REPORT FOR SOUTH VALLEYS LIBRARY – JANUARY 2023

## SO STAFF PARTICIPATED IN MANY OUTREACHES:

- Arboretum Story Time
- Brown Elementary 1<sup>st</sup> Grade
- Brown Elementary 2<sup>nd</sup> Grade
- Day of the Dead Outreach
- Discovery Museum Science & Technology Festival
- Donner Springs Elementary Back-to-School Night
- Juneteenth Outreach
- Marce Herz Middle School-multiple outreaches
- Nevada Day Parade
- Nevada Museum of Art
- Pleasant Valley Elementary 1<sup>st</sup> Grade
- Pride Parade
- Sparks Hometowne Christmas Parade
- Young Blood Carnival Outreach at Holland Project



Pleasant Valley Elementary, Nevada Reading Week, March 2022



Washoe Little League Opening Day Outreach



Brown Elementary 2<sup>nd</sup> Grade Outreach

## LIBRARY NIGHTS, VISITS AND TOURS

- Donner Springs Elementary School Night at the Library
- Pleasant Valley Elementary School Night at the Library
- Galena Lifeskills Class Visit & Tour
- Parent U - Poulakidas Elementary



**Donner Springs Literacy Night at the Library**



**Pleasant Valley Elementary 1<sup>st</sup> Grade Library Tour**

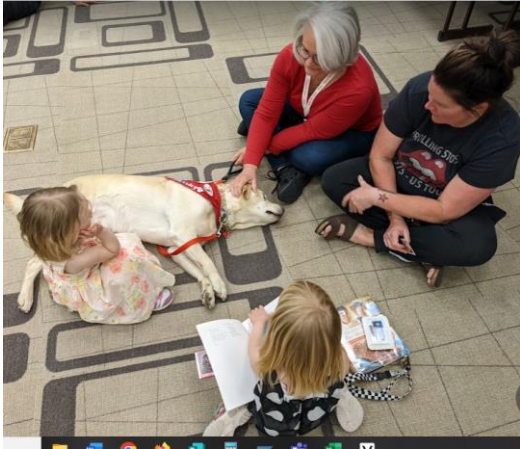
## LIBRARY EVENTS

We hosted hundreds of events from Story Time to Paws 2 Read, plus weekly Crafternoons, STEAM, Time Out Tuesdays, and much more. We had plenty of special guests for special events, we couldn't have done it without these partners and many others:

- Cold Blooded Critters 4-H Club
- Great Basin Basketmakers
- KNPB
- Keep Truckee Meadows Beautiful
- Nevada Department of Wildlife
- Northern Nevada Beekeepers
- Nevada Bureau of Mines and Geology
- PBS Reno Ready to Learn Workshops
- Pioneer Center
- Spellbinders
- Sustain Tahoe



- UNR ME2
- UNR Performing Arts Series
- UNR Students Dan and Morgan
- W.M. Keck Museum Curator Garrett Barmore
- WC Parks / Ranger Red, Ranger Andy



**Paws 2 Read**



**Goitse (UNR PAS)**



**Earth Day Wildlife Habitat Boxes (Sustain Tahoe)**



**KTMB Weed Warriors**



**Cold-Blooded Critters 4-H Club**



**Cap'n Jack Spareribs**



**Tsurunokai**



**Story Time**

## STEAM Thursdays



**Nevada Bureau of Mines and Geology**



**KTMB Waste Warriors**



**Ranger Andy with scat and snake!**

### **STEAM topics this year included:**

Retired NASA astronaut Loren Acton • PBS Ready to Learn • Spaghetti Towers • Nevada Rocks • Ocean Waves • Freshwater Fun • Math Octopus • Bats • Sea Creatures • a Paper Chain Challenge • Nevada Minerals • Halloween STEAM • Leaf Print Banners • NASA Days (with teens from The Davidson Academy presenting) featuring Stomp Rockets, Light Up Exploded Stars, Build Your Own Moon, Ring Wing Glider, Make a Paper Mars Helicopter and Recoloring the Universe

Adult & Teen Events increased dramatically in 2022 with weekly Time Out Tuesdays, monthly Maker Weekends, and Teentober-a monthlong Teen celebration in October!



### Early Voting + Primary Election + General Election



*With warmest thanks  
for all your help!!*

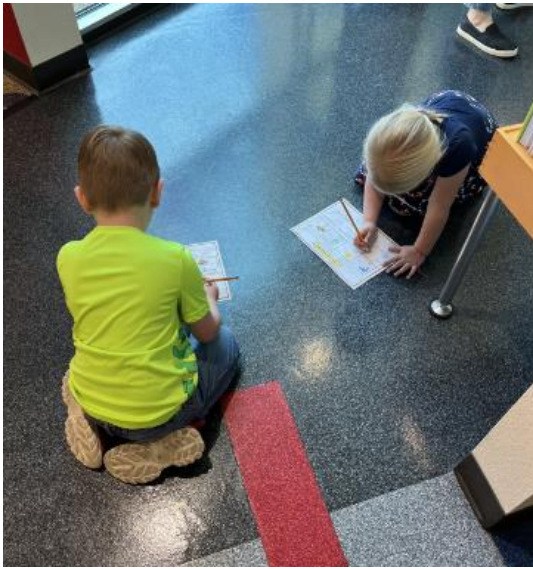


Dear Washoe County Library Rockstars@  
The South Valleys Branch -

I just wanted to say how much I appreciate all you do. From the "Oceans of Possibilities" program (which my 8 year old loves) to the excellent help with interlibrary loans (which my 75 yo. father enjoys), you guys are the best. I really appreciated you this past week as I took refuge in your quiet study area to cram for my medical boards. I just wanted to let you know I possed - thanks to your efforts!! We appreciate you!!

With warm regards,  
Jillian Swipe (the redhead with the big backpack full of books ☺)

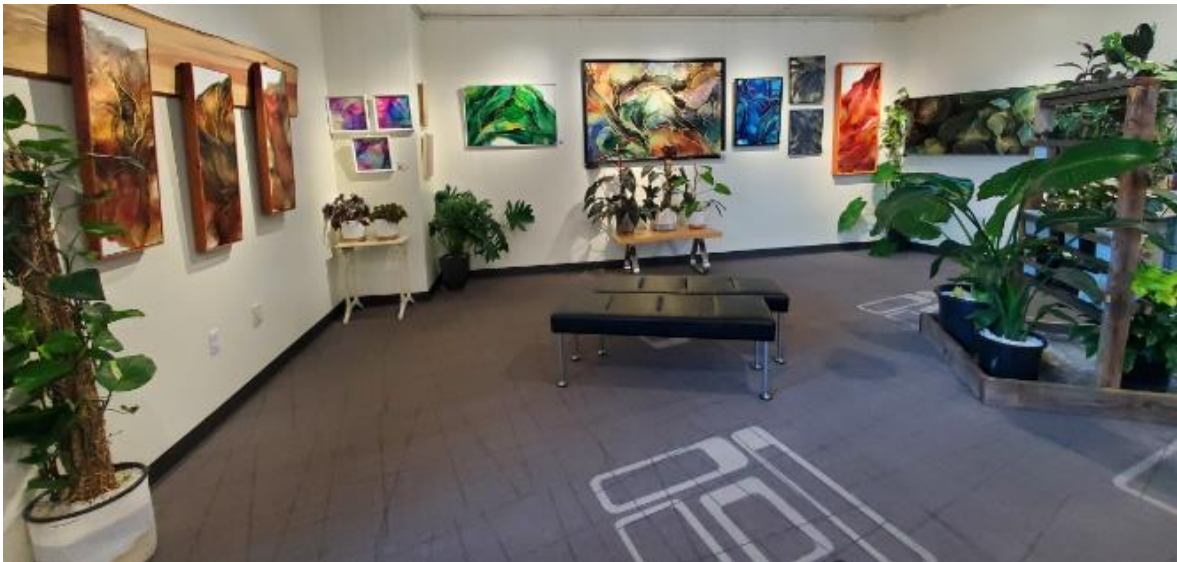
Summer Reading Kickoff Party  
"Oceans of Possibilities"





**Making the Library Bright and Welcoming with the Art Gallery and Displays**





## South Valleys Book Lovers



Ruth Bader Ginsberg (the Rottweiler-notice her collar!) at the Drive-Up Window





# IT TAKES A VILLAGE!

Posted in All Company

**Ullman, Julie**

Jun 24 • Edited • 4

Seen by 597 ...

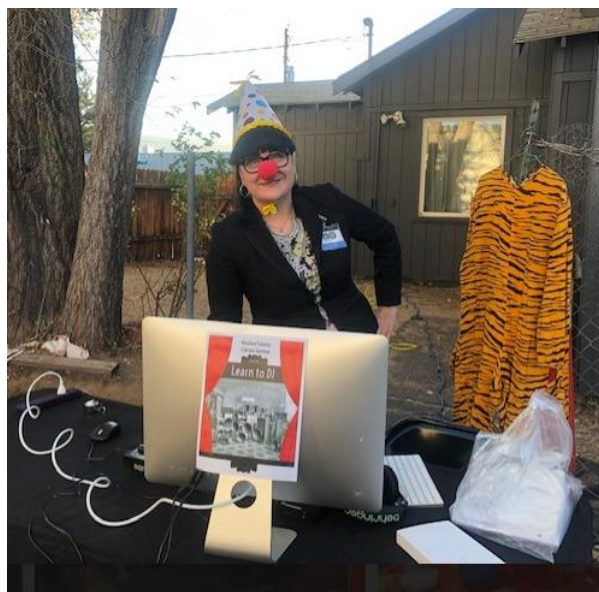
Celebrating all things #Rainbow22 at the South Valleys Library this morning. Happy Friday everyone!  
Terri Van Hoozer, Krystina Stigman, Julie Ullman, Denise Viss, Lysa Lee



Lysa and Krystina



Terri recording On the Bookshelf at KUNR studio



Teree at the Young Blood Carnival Outreach



Flannel Friday, December 2022



**Staff Holiday Party 2022**



**Lysa, Krystina, Christine and Teree all dressed alike  
(they did not plan this!)**

Jen & Toni - Management Trainings completed  
 Eric-Certificate of Personal Effectiveness completed  
 Washoe Stars: Lysa, Denise, Eric, Jen, Nathanie, Teree

Quarterly Galena Times Articles  
 KUNR on the Book Shelf / On the Kid's Book Shelf  
 Early Reader Videos  
 NV Humanities host for online events  
 LBOT 2022 presentation – Jen and Toni  
 Friends 2022 presentation – Denise and Teree

Quad Staffing every 1<sup>st</sup> Wednesday (Lysa)  
 Cricut & Maker Weekends

**SO Staff assisting at other branches**

|               |                |                        |                 |
|---------------|----------------|------------------------|-----------------|
| Eric at RN    | Nathanie at RN | Denise at NV, RN, IV   | Teree at RN, SS |
| Jen at RN     | Krystina at NW | Lysa at RN & Quad      | Christine at RN |
| Juliana at RN | Terri at RN    | Suzanne of SP for DQSH |                 |
| Chris at NW   | Michelle at RN | Justin at RN           |                 |
| Toni at RN    | Julie D at RN  |                        |                 |

**Staffing Changes in 2022**

|                         |                      |                      |
|-------------------------|----------------------|----------------------|
| Tyna transferred to NW  | Grace Retired        | Rachel hired as Aide |
| Chris Transferred to NW | Teree hired as LAIII | Justin hired as Aide |

## FACILITIES

- ROOM
- New meeting room flooring and paint
- Carpets shampooed throughout building
- Exterior windows washed
- Adult lounge created
- New chairs in Periodicals
- STEAM Spot relocated to YPL entrance with updated signage
- Vonage installed
- Teen Zone sign replaced
- Garden--raised beds installed for sensory garden
- Added a bat house, two bee houses, and a butterfly house



*New SO Library Card Registrations: 2,852  
Patron Visits to Branch: 140,120 (approx.)*

*Checkouts: 160,530  
Check-ins: 178,050*

*Meeting Room Uses: 441 groups, 18,556 patrons with about 12,000 of those as voters in May/June/Oct/Nov*



**The gold is not just at the end of the rainbow, it's under the rainbow!**

# WCLS Outreach Service Team

Presented to Library Board of Trustees,  
January 2023

Jonnica Bowen, Outreach Team, Chair



# Outreach Service Team

- ▶ Established Fall 2021
- ▶ Leads: Beate Weinert; Debbie Gunderman; Debi Stears; Jamie Hemingway; Joan Dalusung; Jonnica Bowen; Morgan Tiar; Pam Larsen
- ▶ Create service team mission and vision in support of WCLS Strategic Plan 2022-25
- ▶ Overseeing procedures, functions, & training for community-based outreach services including Homebound Services
  - ▶ YSLE service team maintains oversight of early literacy and education outreach

Enter a title, author, or keyword ...



HOME » SERVICES » OUTREACH SERVICES

## Outreach Services

Print

Washoe County Library System is committed to growing community partnerships. Let us come to you and share the benefits of libraries and lifelong learning with your students, professionals, and community members. Read below to learn some of the ways our outreach services support our community:

- **The Library is a Welcoming Space:** Bring your team or students to a branch library for a custom event including hands-on workshops, information presentation, tour, etc.
- **The Library Provides Workforce Building:** Empower your employees and professional teams with Washoe County Library cards. We'll come to you and share the resources their card provides to help them succeed!
- **The Library Provides School Support:** Classroom and school visits are what we do best! We are excited to send our team of early literacy education experts to your students to lead



Questions

Responses 15

## Book Deserts by Branch Service Area

The Outreach Team is seeking branch/staff assessment regarding book deserts in each service area. Please share with us your thoughts and experiences. No limit to the number of staff who can participate, all are welcome.

Book Deserts are geographic regions that are associated with limited to no access to books either via libraries, bookstores or other means. They are not always in areas that are rural, many in urban settings struggle with access to books. We are looking for geographic areas in Washoe County that would be described as a "book desert" and would benefit from Library outreach or book mobile stops to bridge access for residents.

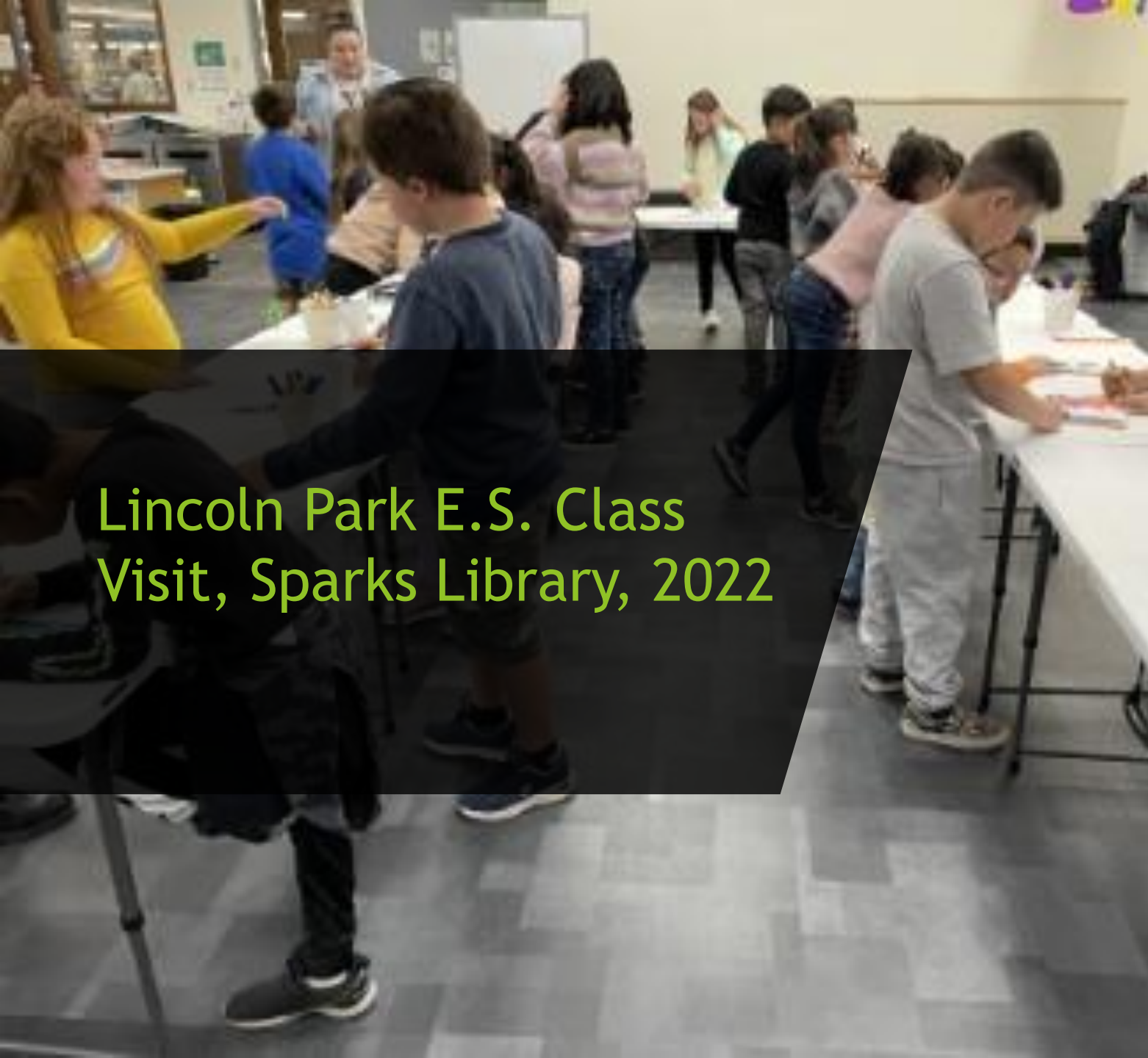
1. Which branch are you reporting for? \*

- Downtown Reno
- Duncan/Traner
- Gerlach

Type here to search



12:37  
1/9/2



Lincoln Park E.S. Class  
Visit, Sparks Library, 2022







Juneteenth Festival, June 2022



Northern Nevada Pride Parade, July 2023



Family Health Festival, Sun Valley, Summer 2022



Día de Los Muertos Festival, October 2022





Carnival On The Comstock, Nevada Day Parade, September 2024



Fleas the Season, Punk Rock Flea Market,  
The Generator, November 2022



Sparks Hometowne Christmas Parade, December 2022



Santa Fly-In, Reno-Stead Airport, December 2022





We R Community 93.7FM, KFOY-AM 1060 Debbie Gunderman, Homebound & Senior Services, 2022



First Homebound Delivery, October 2022



# Looking Forward 2023 & Beyond: Bookmobile





Book Kiosks: Cold Springs & Sun Valley



Team Education & Training: Association of Bookmobile & Outreach Service (ABOS) Conference 2022, Scottsdale, AZ