



**LIBRARY BOARD OF TRUSTEES MEETING AGENDA  
WEDNESDAY, NOVEMBER 16, 2022  
4:00 P.M.  
North Valleys Library  
1075 N Hills Blvd, Reno, NV 89506**

**Library Trustees**

Amy Ghilieri, Chair  
Frank Perez, Vice-Chair  
Ann Medaille  
Lea Moser  
Vacant

Members of the public may attend this meeting in person or can attend by teleconference by logging into the Zoom webinar accessible through the following link: <https://us02web.zoom.us/j/84224131597>. If prompted, use the following passcode: 889408.

**Forum Restrictions and Orderly Conduct of Business.** The Library Board of Trustees conducts the business of the Washoe County Library system and its citizens during its meetings. The orderly, efficient conduct of the meeting is integral and necessary to allow the Board to conduct business. The Chair may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal.

**Public Comment.** Public Comment is limited to three (3) minutes per person. During the "Public Comment" items, anyone may speak pertaining to any matter either on or off the agenda. The Open Meeting Law does not require any additional public comment. However, at the discretion of the Chairperson, public comment may be allowed on items designated "For Possible Action," which comment, if allowed, must pertain to the specific agenda item. Anyone wishing to provide live public comment may do so in person, or by teleconference by logging onto the Zoom webinar by accessing the above link.

The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks, which antagonize or incite are examples of speech that may be reasonably limited.

**Response to Public Comment.** The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment periods, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public.

(continued)

On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: “Board Comment – limited to announcements, strategic plan activity updates, or issues proposed for future agendas and/or workshops.”

**Support Documentation.** Support documentation for items on the agenda is available to members of the public at the Downtown Reno Library Administration Office, 301 South Center Street, Reno, Nevada, and may be obtained by contacting L J Burton at (775) 327-8343 or by email at [ljburton@washoecounty.us](mailto:ljburton@washoecounty.us).

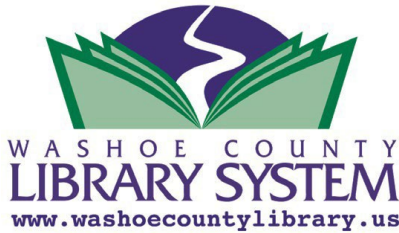
**Special Accommodations.** We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend meetings. Should you require special arrangements for any Trustee meeting, please contact our office at (775) 327-8341, at least 24 hours prior to the date of the meeting.

**Possible Changes to Agenda and Timing.** The Library Board of Trustees may take agenda items out of order, consider two or more items in combination, remove one or more items from the agenda, or delay discussion on an item.

Pursuant to NRS 241.020, the agenda for the Trustees’ meeting has been posted at the following locations: Washoe County Courthouse, Washoe County Administration building, Downtown Reno Library, Incline Village Library, North Valleys Library, Northwest Reno Library, Sierra View Library, South Valleys Library, Spanish Springs Library, and Sparks Library. Further, in compliance with NRS 241.010, this notice has been posted on the official website for the Washoe County Library System at [www.washoecountylibrary.us](http://www.washoecountylibrary.us) and at <https://notice.nv.gov>.

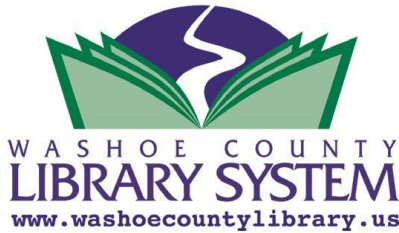
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**LIBRARY ADMINISTRATION**  
301 South Center Street | PO Box 2151, Reno NV 89505  
(775) 327-8341 | [www.washoecountylibrary.us](http://www.washoecountylibrary.us)



The Board of Trustees may take action only on the items below that are preceded by the words “For Possible Action.” The Board will not take action on any other items.

- 1) Roll Call
- 2) Public Comment – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*
- 3) Approval of Meeting Minutes
  - a) *For Possible Action:* Approval of Minutes from the Library Board Meeting of September 21, 2022
  - b) *For Possible Action:* Approval of Minutes from the Library Board Meeting of October 19, 2022
- 4) Old Business  
None
- 5) New Business
  - a) For Discussion: Drag Queen Storytime Presentation and Discussion
  - b) Presentation: Washoe County Library Annual Report
  - c) *For Possible Corrective Action:* Rehearing of Item 5a from the October 19, 2022 agenda, which was mistakenly not agendized “for possible action”. The Board of Trustees will review, discuss, and take possible action to amend the Bylaws of the Washoe County Library Board of Trustees.
- 6) Reports
  - a) Library Director Update
  - b) North Valleys Library Report
  - c) Reference and Technology Team (RTT) Report
- 7) Staff Announcements – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this comment section until the matter has been specifically included on an agenda.*
- 8) Public Comment – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*
- 9) Board Comment – Limited to Announcements, Strategic Plan Activity Updates, or Issues Proposed for Future Agendas and/or workshops
- 10) Adjournment



**LIBRARY BOARD OF TRUSTEES MEETING MINUTES  
WEDNESDAY, SEPTEMBER 21, 2022  
4:00 P.M.**

The Board met in regular session in a hybrid format via Zoom webinar and in person.

Chair Ghilieri called the meeting to order at 4:00 pm.

**1) ROLL CALL**

Board Members Present: Frank Perez, Amy Ghilieri, Lea Moser, Ann Medaille

Board Members Absent: None

County Staff Present: Library Director Jeff Scott, Assistant District Attorney Herbert Kaplan, Assistant County Manager David Solaro

Public Present: Bruce Parks, Paul White, Earl Jones, Janice Jones, Valerie Fiannaca, Reva Crump, Rene Resent, Janet Butcher, Stacey Purell, Victoria Mayer, Bruce Foster, Marsha S., Steve Phillips, Thea Phillips, Dennis McCloy, Wayne Gordon, Gary Butcher, Ray Edward, Zoe S., Alan Munson, Mary Jones, Craig Newton, unnamed individual

**2) PUBLIC COMMENT**

Bruce Parks, Paul White, Earl Jones, Janice Jones, Valerie Fiannaca, Reva Crump, Rene Resent, Janet Butcher, Stacey Purell, Victoria Mayer, Bruce Foster, Marsha S., Steve Phillips, Thea Phillips, Dennis McCloy, Wayne Gordon, Gary Butcher, Ray Edward, Zoe S., Alan Munson, and an individual who did not provide his name, spoke in opposition to hosting Drag Queen Story Time events in public libraries.

The opposed speakers shared concerns regarding:

- a belief that public libraries and their representative staff should strive to conduct business in a politically neutral manner in order to best serve constituents, and to avoid programming with controversial or politicized topics;

- a belief that drag queen events often involved adult-oriented themes that were not appropriate for minors;
- the potential impact of exposing young children to issues of sexuality or gender identity;
- personal religious or moral opposition to LGBTQ (lesbian, gay, bisexual, transgender, or questioning) topics or culture;
- disapproval of the caricatured or exaggerated style female impersonators often used to portray women, or the fact that their stage personas could have been originally created for the purposes of adult entertainment;
- fears that public libraries might no longer be a safe place for children and families;
- the ways in which the Library System's overall goals of celebrating diversity and being more inclusive of minorities had resulted in programming that offended other populations;
- questions as to why the Library Board of Trustees (LBOT) had cancelled three meetings over the summer;
- a belief that the Library Trustees' decisions were influenced by the Board of County Commissioners (BCC) since the Trustees were appointed to their roles rather than being elected by the citizens of Washoe County; and
- a photograph shown on Ms. Ginger Devine's public Facebook page showing Ms. Devine in a revealing, adult-themed outfit, which the commenter opined was evidence Ms. Devine was not an appropriate role model for children.

Mary Jones spoke in support of the Library System's efforts to create programming that celebrated Washoe County's diversity, including minorities. She mentioned popular films in which male actors impersonated women, and she fondly recalled attending comedic drag shows as a young adult. In response to the question regarding cancelled meetings, Ms. Jones noted the Board's bylaws required at least three Trustees be present to constitute a quorum. Only Chair Amy Ghilieri and Vice Chair Frank Perez had remained after one Board member resigned due to health issues, and terms expired for the remaining two Trustees. A quorum had simply not been possible until at least two of the three vacancies were filled.

### **3) APPROVAL OF MEETING MINUTES**

#### **a. Approval of Minutes from the Library Board Meeting of May 18, 2022**

On motion by Trustee Lea Moser, seconded by Trustee Frank Perez, which motion duly carried, the Board approved minutes from the May 18, 2022 meeting. All in favor, none opposed.

#### 4) OLD BUSINESS

None

#### 5) NEW BUSINESS

a. **For Possible Action: Election of Chair for Library Board of Trustees for Fiscal Year 22- 23**

Director Jeff Scott spoke about the Board election for Chair and Vice Chair and selection of a liaison to the Friends of the Washoe County Libraries. Frank Perez nominated Amy Ghilieri for Chair. On motion by Trustee Lea Moser, seconded by Trustee Ann Medaille, which motion duly carried, the Board approved the election of Amy Ghilieri as Chair. All in favor, none opposed.

b. **For Possible Action: Election of Vice Chair for Library Board of Trustees for Fiscal Year 22-23**

Amy Ghilieri nominated Frank Perez for Vice Chair. On motion by Trustee Moser, seconded by Trustee Medaille, which motion duly carried, the Board approved the election of Frank Perez as Vice Chair. All in favor, none opposed.

c. **For Possible Action: Appointment of One Library Board Trustee as Friends of Washoe County Library Liaison**

Director Jeff Scott discussed selection of a liaison and a backup liaison. Chair Ghilieri was chosen as the Board's primary liaison, with Vice Chair Perez to serve as a backup liaison.

d. **For Possible Action: Approval of Library Board of Trustees Meeting Schedule / Service Team Presentation Cycle 2022-2023**

On motion by Chair Ghilieri, seconded by Vice Chair Perez, which motion duly carried, the Board approved the Library Board of Trustees Meeting Schedule / Service Team Presentation Cycle for 2022-2023. All in favor, none opposed.

e. **For Possible Action: Approval of Library Board of Trustee Bylaws for Fiscal Year 2022-2023**

Chair Ghilieri stated the Board still needed a fifth Trustee and asked Director Scott about plans to fill the vacancy. Director Scott replied that the process would move forward within the next week or two. On motion by Vice Chair Perez, seconded by Trustee Medaille, which motion duly carried, the Board approved the bylaws for Fiscal Year 2022-2023. All in favor, none opposed.

## 6) REPORTS

### a. Library Director's Report

Director Scott reviewed the September strategic plan update. He spoke regarding progress with the book mobile and determining its stops. He mentioned KUNR, KOLO TV, and other opportunities for book lists in the community and media, as well as discussing subscription services, homebound services, and Author Talks. He described current and future projects including the book vending machine for Cold Springs; delivery was expected in December or January and a kickoff event would be held in February 2023.

Providing welcoming spaces, another goal of the strategic plan, had led to enhancement of Washoe County Library System spaces through renovations, creation of additional meeting spaces, new furniture, and equipment. He touched on completed projects at the South Valleys Library and Spanish Springs Library, and thanked County Commissioners Vaughn Hartung and Bob Lucey for the special district funds provided to support the projects.

Director Scott shared that almost all Tacchino Trust funding had been expended and the related projects completed. Upcoming projects consisted of planned Sierra View and Senior Center Library renovations; the Sierra View renovations would commence on September 30, and that branch would close on October 17 for construction. Fiber internet to Gerlach was expected to be complete by September 23, and all library branches would be upgraded to fiber internet and speeds increased.

Director Scott discussed the Downtown Reno Library elevator and family restroom plans, and he noted workforce training and creating virtual space opportunities for the post-COVID environment were additional goals. Lifelong learning activities were being planned to improve the welfare of and provide more resources for learners and seniors in Washoe County, which would also be another way to celebrate Washoe County's diverse community.

### b. Spanish Springs Library Report

Spanish Springs Library Branch Manager Jana MacMillan reviewed the branch report and detailed activities at the Spanish Springs Library between February and September 2022, including the Get to Know Your Library project, a video series interviewing staff members. Ms. MacMillan welcomed new Library Aides, Anakin and Andrew.

**c. Youth Library and Library Events Presentation**

Beate Weinert discussed the summer reading program's theme, 'Oceans of Possibilities', author talks, and other events, projects, and celebrations focused on serving Washoe County's diverse community and expanding opportunities for inclusion. Judy Hansen reviewed teen events and programming for adults.

**7) STAFF ANNOUNCEMENTS**

Debi Stears, Collections Development Manager, explained the State of Nevada had provided special funding for public libraries, and most of those funds received by Washoe County Library System would be used for the Libby application.

**8) PUBLIC COMMENT**

Craig Newton discussed law enforcement and prison systems, child molesters, and murder. He felt libraries were condoning immoral activities.

Public commenter Zoe S., participating remotely via Zoom, said programs like Drag Queen Story Time were beneficial for many children, and no one was forcing the opposed families to attend such events. She suspected many of the commenters protesting the Drag Queen Story Time events were older than 50 years of age.

Several individuals interrupted loudly, rendering the remainder of Ms. S's comments inaudible. The offending speakers were reminded that individuals who spoke out of turn, interrupted others, or otherwise disrupted the meeting could be asked to leave.

Bruce Parks reiterated his disapproval of Drag Queen Story Time events and indicated he thought the Board may have violated open meeting laws.

Gary Butcher felt Ms. S's observation regarding the ages of the protestors was offensive. He commented that Washoe County needed to elect different County Commissioners.

Janet Butcher repeated her opposition to Drag Queen Story Time events in public libraries.

Julie Newman thought the Library Board might have violated its own bylaws.

Valerie Fiannaca felt insulted that individuals over 50 had been referred to as 'seniors', and indicated that her children and grandchildren were also opposed to Drag Queen Story Time events.



**9) BOARD COMMENT**

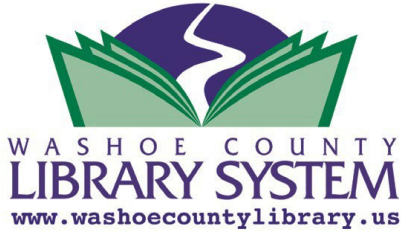
Vice Chair Frank Perez was impressed with staff who ran the daily operations at the Spanish Springs, Downtown Reno, Northwest Reno, and North Valleys branches. He expressed appreciation for work being done to expand access into areas within the County which had been underserved and said he was excited to hear about the programming planned for teens and youth. He thanked Library System employees and asked them to keep up the good work.

Chair Amy Ghilieri welcomed the new Trustees, mentioned a recent plant sale which had been held at the Sierra View Library, and commended staff member Bonnie regarding the plants she had raised.

Vice Chair Perez added that he wished to recognize former Trustees Wayne Holland, Zanny Marsh, and Jean Stoess for their hard work and service to the Library Board and the community.

**10) ADJOURNMENT**

Chair Amy Ghilieri adjourned the meeting at 6:40 p.m.



**LIBRARY BOARD OF TRUSTEES MEETING MINUTES**  
**Wednesday, October 19, 2022**  
**4:00 P.M.**

**The Board met in regular session in a hybrid format via Zoom webinar and in person.**

Chair Ghilieri called the meeting to order at 4:00 P.M.

**1) ROLL CALL**

Board Members Present: Frank Perez, Amy Ghilieri, Lea Moser, Ann Medaille

Board Members Absent: None

County Staff Present: Library Director Jeff Scott, Deputy District Attorney Herb Kaplan, Assistant County Manager David Solaro

Public Present: Janet Butcher, Bruce Parks, Rene Resendiz, Roger Edwards, Valerie Fiannaca, Victoria Meyer, Bruce Foster, Vera Crump, Mary Jones, Wayne Gordon, & two unidentified individuals\*

**2) PUBLIC COMMENT**

The following individuals spoke in opposition to Drag Queen Story Time (DQST) events: Janet Butcher, Bruce Parks, Rene Resendiz, Roger Edwards, Valerie Fiannaca, Victoria Meyer, Bruce Foster, Vera Crump, Wayne Gordon, and two individuals whose names were inaudible.

The opposed commenters shared concerns regarding:

- Statements made by the Library Director which some felt implied bomb threats had been made locally by individuals opposed to DQST events;
- An opinion that such events were of an adult nature and did not belong in libraries;
- Requests to add an agenda item to discuss DQST events during a future Library Board of Trustees meeting, and lack of acknowledgement or response by staff or Board members;

- Perceived threats to citizens' right to freedom of speech and religion;
- Personal religious and/or moral reasons for opposition to DQST or other children's events celebrating or featuring LGBTQ (lesbian, gay, bisexual, or questioning) themes;
- An opinion that young children should not be exposed to transgender individuals, or a desire to shield commenters' children and grandchildren from encountering transgender individuals in public libraries;
- Disagreement with the maturity level of books and materials available in the teen sections of libraries;
- The rule requiring adults in attendance be accompanied by or be bringing a child to the event;
- An alleged article published in another state which indicated a DQST presenter had not been subject to a full background check and turned out to have a criminal record;
- The opinion that portrayal of females by drag queens or female impersonators was insulting to women;
- The adult nature of an image previously found on Ms. Ginger Devine's public Facebook site;
- A suspicion that children were being pushed towards unnatural genders;
- Questions as to why police officers, firefighters, astronauts, or other professionals were not hosting story time events rather than drag queens;
- A YouTube video which one commenter opined showed a DQST presenter in Texas performing inappropriately for a children's event; and
- An assertion that DQST events were intended to expose young children to themes that could destroy families, abolish religion, and promote socialism.

Vera Crump expressed concern regarding the Library System's promotion of an online survey for seniors and veterans. She stated some of these individuals did not have access to the internet and would not be able to take the survey.

Mary Jones noted she had seen multiple posts regarding bomb threats which had forced the closure of other public libraries hosting DQST events. In response to commenters regarding adults being unable to attend story time events without accompanying a child, Ms. Jones stressed the events were for *children*. She mentioned that hard copies of the previously mentioned senior and veteran surveys were available at WCLS branches for any who might not have internet access or who preferred to complete the survey on paper. She added that the survey also asked these populations about their ability to access the internet.

*\*We have attempted to record names of commenters as accurately as possible. To provide a spelling correction, please contact L.J. Burton at [ljburton@washoecounty.gov](mailto:ljburton@washoecounty.gov).*

### 3) Approval of Meeting Minutes

Chair Ghilieri noted Agenda Item 3a, regarding the approval of minutes from the September 21, 2022 Library Board of Trustees meeting, would be postponed. She anticipated the Board would schedule a special meeting to approve the September minutes, and information regarding the date, time, and location of the special meeting would be posted on the Washoe County Library website soon.

### 4) Old Business

None.

### 5) New Business

#### a) Review and Approve Revised Bylaws

Deputy District Attorney Herb Kaplan discussed the provision in the current Library Board of Trustees (LBOT) bylaws regarding Robert's Rules of Order and suggested slight modifications to the same, which changes would mirror the language used by the Washoe County Board of County Commissioners (BCC). He explained provisions pertaining to Trustee terms could be clarified regarding an appointment to the remainder of an unexpired term. Mr. Kaplan also discussed revisions to the bylaws to clarify the authority of the Chair. Mr. Kaplan recommended the Board approve the suggested changes.

On motion by Vice Chair Frank Perez, seconded by Trustee Lea Moser, the Board approved the revisions to the bylaws. All in favor; none opposed.

#### b) Possible Appointment of Board Members to Library Service Teams

Chair Amy Ghilieri stated it might be beneficial to appoint Trustees to attend monthly Teams meetings to learn about events happening within the Library System and share their observations at each following LBOT meeting.

On motion by Vice Chair Perez, seconded by Trustee Ann Medaille, the Board accepted Chair Ghilieri's suggestion and approved adding further discussion of this concept to a future agenda. All in favor; none opposed.

#### c) Library Director's Strategic Plan Update

Director Jeff Scott presented information on recent Washoe County Library System (WCLS) activities and updates to the Strategic Plan. He discussed promotions of Library

System events on KOLO News and K-UNR radio, including the “On the Kids’ Shelf” program and book lists. He explained Sierra View Library would be closed for renovations in support of the WCLS goal to provide welcoming spaces for patrons and community members. He noted a Kids’ Café had been held during the fall school break, and various library branches would serve as early voting locations from October 22 through November 4, 2022, and as regular voting locations for the November 8, 2022 election.

The Library System was taking steps to provide ongoing learning opportunities and training for youth services and events staff, and in October, would be partnering with the Holland Project to showcase local artists. “TeenTober” activities would also include teen craft events, the Lego robotics club, and a survey aimed at teenaged patrons to find out what else WCLS could do to help them feel welcome and supported.

- d) Proclamation for National Friends of Libraries Week October 16-22 in honor of Friends of Washoe County Library

Library Director Scott read a proclamation in recognition of the support provided to the Washoe County Library System by the Friends of the Washoe County Library.

## 6) Reports

- a) Library Director Updates

Library Director Jeff Scott spoke regarding a comment made in reference to bomb threats and library closures occurring due to extremist protests of Drag Queen Story Time (DQST) events at public libraries and other locations. He clarified he had been referring to recent news articles which had described libraries in other states throughout the nation having received bomb threats in response to their hosting of DQST events.

Director Scott noted Washoe County had advertised and accepted applications for the Board vacancy resulting from former Trustee Jean Stoess’ resignation. Applications had been accepted through October 14, 2022 and would be forwarded to the Washoe County Board of County Commissioners for their review.

Director Scott mentioned that Sierra View Library would be closed for renovations through the winter, and he thanked staff who had volunteered to assist the Registrar of Voters with early voting activities. He noted many branches had recently undergone fiber internet upgrades, and the 2022 Staff Day had been scheduled for December 15 at the Downtown Reno Library. Director Scott also listed the names of staff members recently nominated for the Washoe Stars program, and he thanked them for their excellent work.

b) Sparks Library Report

Sparks Library Branch Manager Corinne Dickman welcomed new Trustees Lea Moser and Ann Medaille. Ms. Dickman reviewed the Sparks Library Report, a copy of which had been included in the agenda packet. She described recent events and accomplishments at the Sparks branch, thanking staff for their adaptability and dedication.

Ms. Dickman mentioned a new Karma Box would soon be installed at the Sparks Library for community members to donate non-perishable food, hygiene products, toiletries, and other useful items to those in need.

c) Marketing and Communications Team (MARCOM) Report

Staff members Jamie Hemingway and John Andrews reviewed a PowerPoint presentation, a copy of which was included in the Board packet. They explained the MARCOM team's mission was to provide clear, concise, professional marketing support and cohesive branding for the Washoe County Library System (WCLS), to help foster community trust, build financial value, and inspire both internal and external customers and patrons. The MARCOM team was a system-wide group of staff members who assisted with duties such as event marketing and social media coordination, video production, media outreach, the creation of branch signage, graphics, and Explorer publications, and development of the WCLS style guide.

A MARCOM request form was being created for staff to utilize, and a collateral review team had been designated. MARCOM participants were also working on the design of a vehicle wrap to be installed on the new WCLS courier van, as well as the redesign of WCLS library cards and the creation of TikTok content in partnership with the Youth Services and Library Events (YSLE) team. It was also noted that the Explorer publication was used to promote library events and resources year-round.

7) Staff Announcements

Debi Stears expressed appreciation for the support of the Friends of the Washoe County Library and the funds they consistently allocated to the Library System.

8) Public Comment

As a former information technology professional, Janet Butcher expressed appreciation for the work done by the MARCOM team. She shared concerns about TikTok being utilized in the libraries, noting it was considered a national security risk, and she hoped people would do their research before using the site. She acknowledged that, although bomb threats had not forced the closure of local libraries, such threats were still a concern. She worried

something similar could happen in Washoe County. Ms. Butcher also pointed out she had not seen any Nevada or U.S. flags in any of the slides or photos in the presentations.

An unidentified individual agreed with Ms. Butcher's concerns regarding TikTok. He mentioned a presentation of the North Valleys Library earlier in the year he had enjoyed.

Bruce Parks stated public comment had not been allowed after hearing an agenda item that was marked "for possible action". He was not certain whether this could be considered a violation of open meeting law, but said he would be following up with the appropriate authority to find out. He indicated the MARCOM team would find it difficult to recruit more friends of the Washoe County libraries until public trust issues were resolved.

Roger Edwards reminisced about taking his children to the library in the 1970s and 1980s and recalled how his family had enjoyed browsing the huge aisles of books. Now, however, he would be afraid to bring his grandchildren to the library out of concern for what they might encounter, and fears that public libraries were no longer safe places. He reiterated his opposition to Drag Queen Story Time (DQST) events.

Reva Crump felt the Asian American population was not celebrated as much as others. She suggested a book vending machine at the VA and requested a book box exchange. She reiterated opposition to DQST events and thanked the Board for updating its bylaws.

#### 9) Board Comment

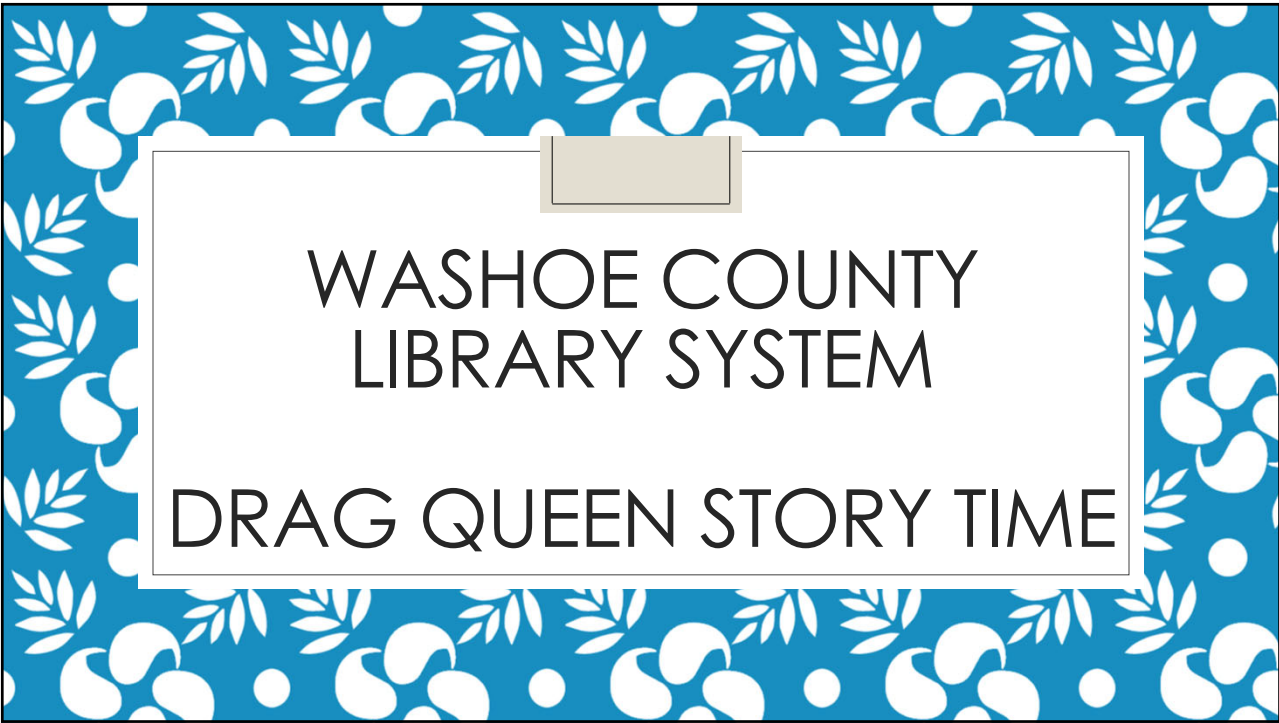
Trustee Ann Medaille wondered whether plans for future Drag Queen Story Time (DQST) events should be reviewed by the Library Board of Trustees. Deputy District Attorney Herb Kaplan stated any Trustee or the Board itself could request the addition of items to future agendas during the agenda approval process.

Chair Amy Ghilieri thanked attendees and public commenters for engaging in the Library Board's meetings and with the Washoe County Library System. She indicated she had no intention of calling for the resignation of the Library Director or recommending discontinuation of future DQST events. She pointed out that individuals and families who were strongly opposed to DQST or similar events could choose not to attend those events or participate in programming they found personally offensive.

Vice Chair Frank Perez stated he fully supported Chair Ghilieri's comments as well as the Library System staff. Trustee Lea Moser expressed agreement.

#### 10) Adjournment

Chair Ghilieri adjourned the meeting at 5:43 P.M.





# Origin

## History of Drag

- Goes back to Shakespeare in Western culture when men played the roles for women
- Popular in the United States as far back as 1880s
- William Dorsey Swann known for throwing drag balls in late 1800s



## Modern use of Drag

- <sup>DJ1</sup> Popularity of Ru Paul's Drag Race (started 2009 and now on Season 14 still on the air)
- Drag Queen Story Time founded in 2015
- [The Blue's Clues Pride Parade](#)  Sing-Along Ft. Nina West! 2021
- New York Times coverage of [Drag Queen Story Time 2017](#)

# Event Process

## Youth Services and Library Events Team

- Program Proposal Form
- Any staff can propose a program, it is reviewed by the team, branch staff decide if they want to hold program
- 2019 Sparks Library Staff proposed Drag Queen Story Time

## Drag Queen Story Time Sparks Library July 20, 2019

- Drag Queens Aspen Meadows and Ginger Devine (the Reno News & Review Drag Queen of the Year in 2015)
- Over 800 patrons in attendance with multiple news crews and a large crowd outside Sparks Library



# 2019 Drag Queen Story Time



## 2019 Drag Queen Story Time



# Drag Queen Storytime 2019

From [The Nevada Independent](#)

"If anything, the calls to cancel the event likely brought more people to it. Lines to enter the story hour stretched past the library entrance and snaked onto the sidewalk. Library staff had to rotate parents and children in and out of the reading. And those who didn't make it into the event still made a Saturday out of it, sitting at tables across the library, reading books to their children. According to the library's gate count, about 800 people entered the library during the event."

Drag Queen Storytime  
Sparks Library July 20, 2019



# Virtual Drag Queen Storytime

2020/2021 Drag Queen Storytime goes Virtual



# 2022 Drag Queen Story Time



## 2022 Drag Queen Story Time

### Librarian Report-Sparks Library

"Sparks Library hosted two successful Drag Queen Story Time Events on Sunday, June 26, 2022, with special guest Miss Ginger Devine. A total of 58 children and adults attended this fun event. Miss Ginger read *My Shadow is Pink* by Scott Stuart, *It's Okay to be a Unicorn* by Jason Tharp, and *Mary had a Little Glam* by Tami Sauer. We danced with bubbles and sang *If You're Fabulous and You Know It* and *The Hips of the Drag Queens go Swish, Swish, Swish*. Everyone had an opportunity to draw outside with chalk, blow bubbles, and color some Pride themed coloring sheets."





## 2022 Drag Queen Story Time

### Librarian Report-Downtown Reno Library

"On Saturday, June 25, 2022, the Downtown Reno branch hosted Drag Queen Story Time, starring the fabulous Miss Ginger Devine.

There were 52 patrons in attendance, with the youngest being 10 weeks old! Everyone enjoyed Miss Ginger's book selections, her sense of humor, and her ability to give life to the books. She truly shines as an advocate for early literacy."



# Drag Queen Story Time Benefits



Five interrelated elements of DQSH that offer early childhood educators a way into a sense of queer imagination:

- Play as Praxis
- Aesthetic Transformation
- Strategic Defiance
- Destigmatization of Shame
- Embodied Kinship

“Ultimately, the authors propose that “drag pedagogy” provides a performative approach to queer pedagogy that is not simply about LGBT lives but *living queerly*.”

Harper Keenan & Lil Miss Hot Mess (2020) Drag pedagogy: The playful practice of queer imagination in early childhood, *Curriculum Inquiry*, 50:5, 440-461, DOI: 10.1080/03626784.2020.1864621 (Jan 2021)

LINK: <https://doi.org/10.1080/03626784.2020.1864621>

Research: Harper B. Keenan is an Assistant Professor in the Department of Curriculum and Pedagogy at the University of British Columbia. Harris Kornstein is an assistant professor of Public & Applied Humanities in the College of Humanities at the University of Arizona.

## Drag Queen Story Time Benefits

- Queer Play: Play for the Sake of Play/Imagination
- Serving Looks: Unscripted and Unusual/We are all born naked and the rest is drag/Realness/ Leads to discussion/highlight the unusual/
- Strategic Defiance
- Humor and Shame: Humor and Stigma/Reading and Interpretation/Example Reading Everyone Poops/Singing Hips on the Drag Queen go Swish Swish Swish
- Beyond Empathy: Not Walking in Someone Else's Shoes but your own/Finding Difference In Oneself
- Learning From Children: How can adult performers learn from children as well?/Reimagining and Healing Our Own Childhoods
- Drag Queens as superheroes using their powers for good

Harper Keenan & Lil Miss Hot Mess (2020) Drag pedagogy: The playful practice of queer imagination in early childhood, *Curriculum Inquiry*, 50:5, 440-461, DOI: 10.1080/03626784.2020.1864621 (Jan 2021)

LINK: <https://doi.org/10.1080/03626784.2020.1864621>

Research: Harper B. Keenan is an Assistant Professor in the Department of Curriculum and Pedagogy at the University of British Columbia. Harris Kornstein is an assistant professor of Public & Applied Humanities in the College of Humanities at the University of Arizona.

# Drag Queen Story Hour: A Herstory



DQSH grew from queer author Michelle Tea's personal desire to connect her toddler with queer culture. As the outgoing Executive Director of the San Francisco literary non-profit RADAR Productions, Tea conceived of the programme in 2015, which was launched under the leadership of incoming Executive Director Juli Delgado Lopera and Managing Director Virgie Tovar. Soon after, DQSH was replicated by established organizations and in DIY-style events around the world. Most have taken place in libraries, schools, bookstores, and other community spaces. Readings have happened in dozens of locales, from major cities like New York, Mexico City, and Tokyo, to smaller ones like Cleveland, TN and San Marcos, TX (Drag Queen Story Hour, n.d.-b). Many coordinate under an incorporated non-profit organization, though others operate independently.

Harper Keenan & Lil Miss Hot Mess (2020) Drag pedagogy: The playful practice of queer imagination in early childhood, Curriculum Inquiry, 50:5, 440-461, DOI: 10.1080/03626784.2020.1864621 (Jan 2021)  
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Harris Kornstein is an assistant professor of Public & Applied Humanities in the College of Humanities at the University of Arizona.

# Drag Queen Story Time



Our Mission ... is to connect people with information, ideas and experiences to support an enriched and engaged community, one person at a time.


Our Vision ... is that all Washoe County residents benefit from the Library's support of literacy and self-education.

## Equity, Diversity, Inclusion: An Interpretation of the [Library Bill of Rights](#):

- In support of Intellectual Freedom: Ultimately it is each and every parent's/guardian's responsibility whether their child views/attends/reads/engages in a public library experience.
- It is not the responsibility of individual community members to decide what may or may not be appropriate/acceptable for other people's children.
- Public libraries offer/provide the experience for people to engage, it is up individuals whether or not to attend.

# Board Discussion





# Washoe County Library System

Annual Report  
2022-2025 Strategic Plan  
Year 1

1

## Washoe County Library System

- Downtown Reno Library
- Duncan Traner Library
- Gerlach Library
- Washoe County Detention Center Library
- Incline Village Library
- Northwest Reno Library
- North Valleys Library
- Senior Center Library
- Sierra View Library
- South Valleys Library
- Spanish Springs Library
- Sparks Library
- Verdi Library



2

# Washoe County Library System



- 369,000 Books
- 2 million Checkouts



- \$16 Million Budget



- 140 Library Staff
- 183,000 Computer Users
- 361,000 patrons
- 1.1 Million Visits
- 77% of Washoe County Residents Have a Library Card

3



## Stimulate Imagination

Enhance WCLS Collection based on patron interest and proximity

Identify Book Deserts

Install more Bookmachines

Virtual Authors Events

Book Promotion Opportunities

Juvenile Chapter Book Project

Book Subscription Box

Establish Bookmobile

4



# Stimulate Imagination: Identify Book Deserts

- Book Deserts
- Hidden Valley
- Washoe Valley
- Pleasant Valley
- Steamboat
- North of Spanish Springs
- Red Rock past Silver Knolls
- Cold Springs/Sierra Ranchos/Rancho Haven



- Nixon
- Wadsworth
- Hidden Meadow
- Huffaker Hills
- Mira Loma
- Donna Springs
- Rosewood Lakes
- East Sparks
- Sun Valley
- Stead
- Neil Road neighborhoods

5

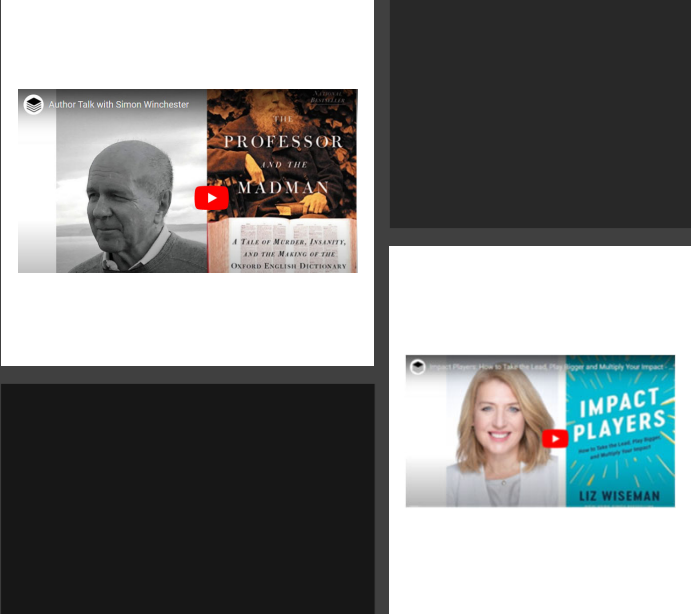


Stimulate Imagination:  
Install Book Machines

### Book Machine Locations

*Available at Incline Village Library  
Installation at Cold Springs Community Center scheduled for February 2023 Launch*

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Author Talk with Simon Winchester

THE PROFESSOR AND THE MADMAN  
A TALE OF MURDER, INSANITY, AND THE MAKING OF THE OXFORD ENGLISH DICTIONARY

IMPACT PLAYERS  
How to Get the Most Out of Your Book and Multiply Your Impact!  
LIZ WISEMAN

## Stimulate Imagination: Virtual Author Talks

Virtual Author Talks  
Available on date and  
available to watch later at  
our virtual archive

<https://www.washoecountylibrary.us/events/archive/index.php>

Simon Winchester author of  
The Professor and the  
Madman


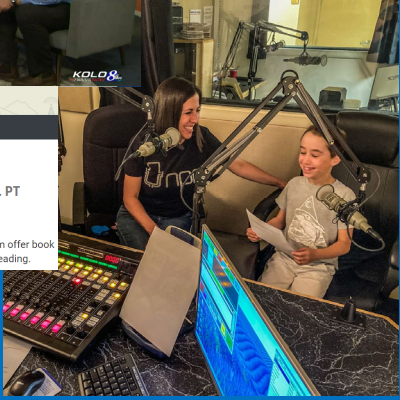
Liz Wiseman author of  
Multipliers and Impact  
Players

And more!

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# Stimulate Imagination: Book Promotion

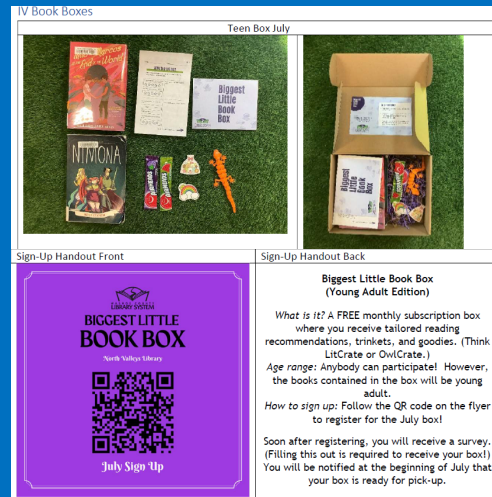
- Book Promotion
- KUNR: On The Shelf/On the Kids Shelf
- KOLO Book Club
- Growing Up In Reno Magazine Book Lists

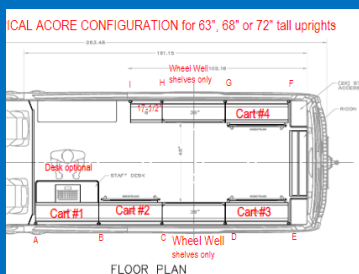
8

# Stimulate Imagination

- Juvenile Chapter Book Collection Series
- *Assessed collection to ensure popular children's series are available and return to home branches when returned*
- Biggest Little Book Box
- *Piloted by North Valleys and Incline Village Library with a focus on Young Adults and Middle Grade Readers*




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# Stimulate Imagination

- Bookmobile
- Books: Book collections will include our Lucky Day popular items for seniors.
- English Language Learners: Reach community members with language barriers as well as technology barriers.
- Technology with instruction to bridge the digital divide.
- Bookmobile ETA delayed due to supply chain issues

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Provide Welcoming Spaces

- Enhance WCLS spaces through renovations, spaces, furniture, fixtures, and equipment
- Renovation of Northwest Reno, Sparks, Sierra View, and Senior Center Libraries
- Staff Training
- Director Updates
- Challenge Program
- Lit Fiber to Gerlach

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## Provide Welcoming Spaces: Renovations

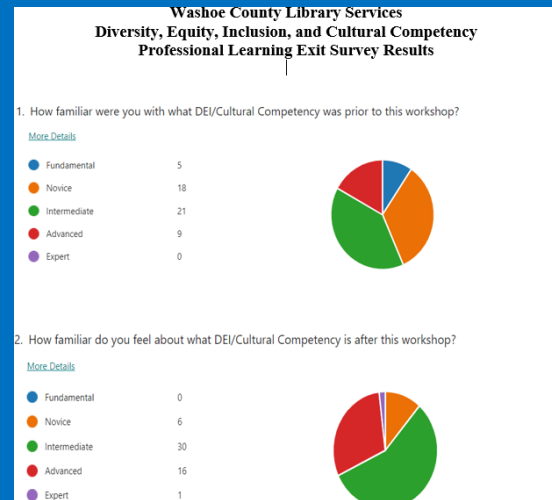
- Tacchino Trust Funding Expended and projects completed
- \$900,000 Donation
- Costs Split between:
  - Downtown Reno Library
  - Sparks Library
  - Northwest Reno Library



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## Provide Welcoming Spaces: Staff Training

- Staff Day Training with Tiffany Young
- Implicit Bias Training, Exercises, and survey
- Reviewed Library Access Via Library Card
- Reviewed Collection
- Next Steps program and events review
- DEI Statement



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## Provide Welcoming Spaces: Staff Development



- Challenge Program
  - *Branch Managers developing a cross branch training program for library staff and public.*
  - *Raise awareness of library services*
  - *Help staff decide for transfer or promotional opportunities*
  - *Launch December 2022*
- Director Updates
  - *Regular updates to library staff on items outside of board reports*
  - *Shared in Board Packets*

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## Provide Welcoming Spaces: High Speed Internet

- Lit Fiber to Gerlach
- *E-rate Funded Project with help of Governor's Office to put high speed fiber internet to the Gerlach Library.*
- *Project will increase speeds at the library and provide high speed internet into the Gerlach and Pyramid Lake Paiute region.*
- Increased Internet Speeds to 1Gbps at all branches



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## Workforce Building

Provide workforce training and virtual space opportunities for a COVID and Post-COVID environment

- Virtual Space/Room/ Carrels
- Promote Meeting Room Usage
- Northern Nevada Literacy Council Partnership
- Washoe ACT Program



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## Workforce Building: Virtual Meeting Space

- Zoom Rooms
- Nevada State Library Archives and Public Records Library Services and Technology Act grant to purchase seven Rooms for virtual work in the library.
- COVID and Post-Covid has demonstrated the increased need for virtual work.
- Provides way to have virtual meetings in the library and quiet study space

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## Workforce Building: Meeting Rooms

- Meeting Room Usage
- Marketing Meeting room to local businesses through EDAWN
- Library used for Washoe County Community Advisory Boards
- Libraries are Early Voting Locations

WASHOE COUNTY  
LIBRARY SYSTEM  
www.washoecountylibrary.us

### Washoe County Library System Workforce Development Information Sheet

Washoe County Library System Workforce development initiatives are run and created by our Reference and Technology Team that is lead by Assistant Library Director Joan Dalusung. We currently have numerous spaces, equipment, technology, classes, and events that can support meeting, training, and skilling up your workforce.

#### Space



Washoe County Library System has 12 branches throughout Washoe County. We provide meeting spaces that are reservable online at <https://events.washoecountylibrary.us/spaces>

From this site, you can choose any of our 12 locations to reserve meeting space at no charge. However, please review the guidelines on using the space before making a reservation. Most locations have the following: Wireless internet, large, flat-screen TV, Apple TV, Chromecast, LCD projector and screen, podium and PA system, easel/flipchart, white board. Please work with library staff to identify your needs.

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## Workforce Building: Partnerships

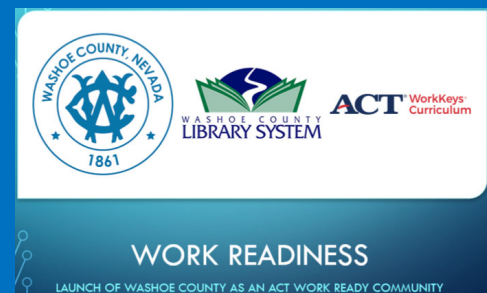
- Northern Nevada Literacy Council partnership with Washoe County Libraries
- Program at Sierra View and Sparks Libraries
- English Language Acquisition (ELA) Curriculum: 8 classes per week
- Students enroll in the NNLC's Integrated English Language Civics Education (IELCE) program. Enrollment in the IELCE allows students to be concurrently enrolled in a vocational training program leading to an industry recognized certification, such as the Certified Administrative Assistant (CAA) program, the Certified Nursing Assistant (CAN) program, and the Business Information Worker (BIW) program.
- Citizenship Classes: 50 hours of education classes
- English Conversation and Family Literacy Program
- Work Ready Classes: NNLC will work with the libraries to offer Computer Literacy classes, resume and cover letter building, financial literacy and help provide work ready resources to the libraries.



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## Workforce Building

- Provide workforce training and virtual space opportunities for a COVID and Post-COVID environment
- Washoe ACT/Work Ready Communities
- *Working with Governor's Office for Workforce Innovation*
- *Implementing ACT/Work Ready Communities in Washoe County*
- *Available to all Schools in Nevada as of Fall 2022*
- *Testing available at workforce non-profits and all libraries in the next few months*
- *Working on business adoption of program with Reno Sparks Chamber of Commerce and EDAWN*



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## School Support

Ensure Washoe County Library System supports in-school children to help them succeed

Online Tutoring/Homework Spaces

Teen Programs

Teen Survey

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## Lifelong Learning

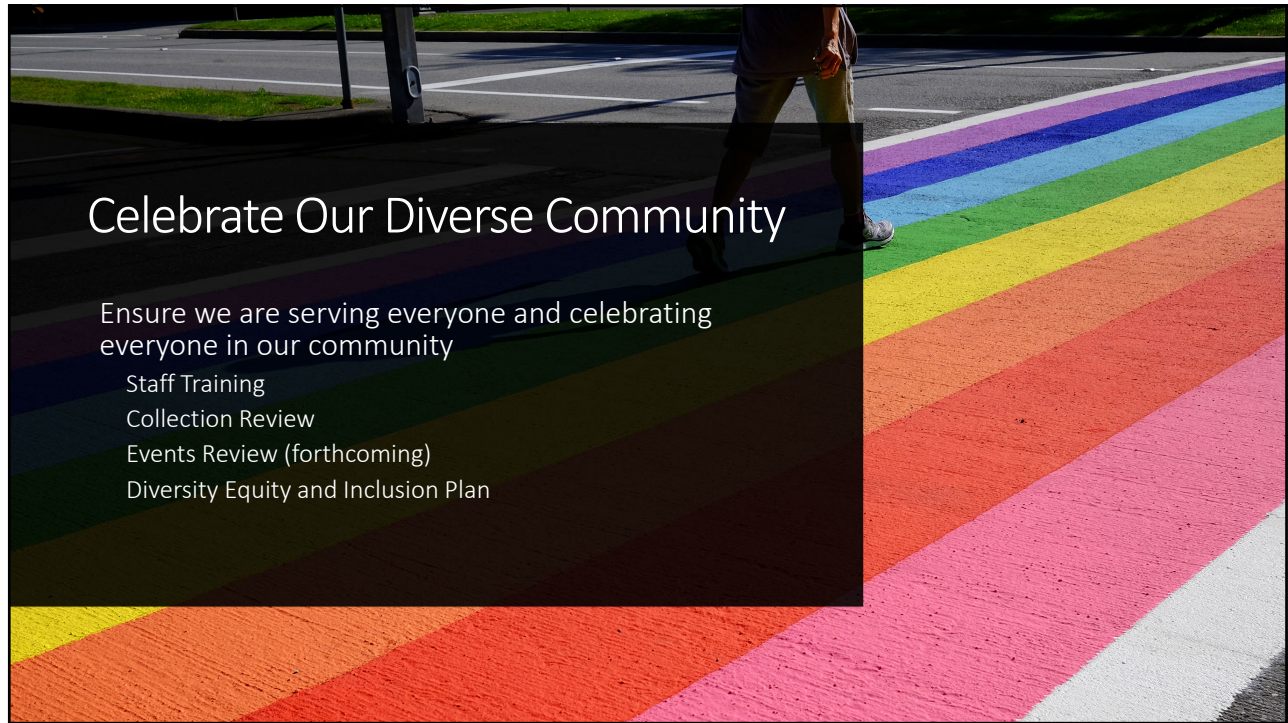
Improve the welfare and provide more resources for Lifelong Learners and Seniors in Washoe County

Technology Senior Survey

Homebound Services

Bookmobile Services

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## Celebrate Our Diverse Community

Ensure we are serving everyone and celebrating everyone in our community

- Staff Training
- Collection Review
- Events Review (forthcoming)
- Diversity Equity and Inclusion Plan

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## Celebrate Our Diverse Community: Book Collection

- Washoe Library Collection Assessment
- National Average 11%
- Washoe Library 21%
- Promoting Diverse Titles

**On the Shelf** book recommendations from Washoe County librarians

Mondays at 6:42 am, 8:42 am, and 3:48 pm

**KUNR**  
Listen. Connect. Discover.

**THIS WEEK:**  
Book News with Library Director Jeff Scott

**NIGHT OF THE LIVING REZ**  
STORIES  
MORGAN TALTY

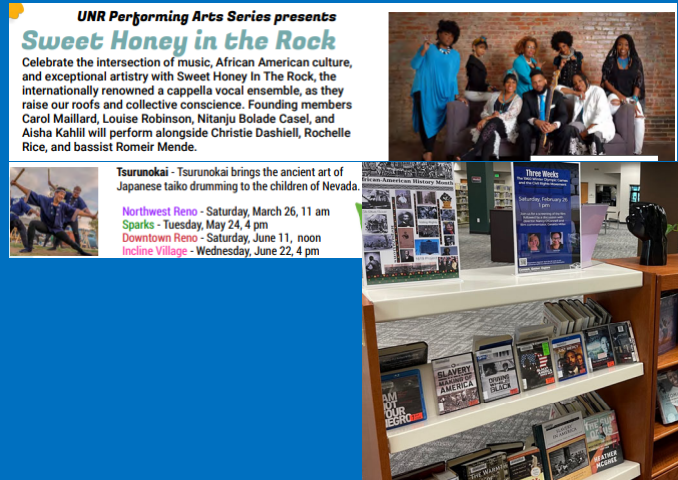
**CALLING FOR A BLANKET DANCE**  
OSCAR HOKEAH

**VISUAL THINKING**  
THE HIDDEN GIFTS OF PEOPLE WHO THINK IN PICTURES, PATTERNS, AND ABSTRACTIONS  
TEMPLE GRANDIN  
NEW YORK TIMES BESTSELLING AUTHOR

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## Celebrate Our Diverse Community: Partnerships

- Honoring our community each month we rely on our partnerships:
- University of Nevada Reno Performing Arts Series
- Historical Reno Preservation Society
- Local Presenters/Performers
- We also incorporate themes into our story times, film series, book displays, and outreaches



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## Honoring Our Diverse Community: Holocaust Collection and Exhibition

- Northwest Reno Library is home to the Shia Szut Holocaust Memorial Collection, which contains over 2,000 monographs, films, and posters on the Holocaust for educators, students, and the public.
- Librarians also provide rotating exhibitions from Nevada and national resources
- Hosted How Did You Survive Exhibition provided by the Nevada Governor's Advisory Council on Education Relating to the Holocaust
- Exhibition also included presentations and discussions



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## Celebrate Our Diverse Community: Outreach

Outreach Events:

- Pride Parade (July, 2022)
- Juneteenth (June, 2022)
- Dia de Los Muertos (November, 2022)
- TeenTober/Holland Project Collaboration (October, 2022)
- Older Americans Month Fair (May, 2022)

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## Celebrate Our Diverse Community: Pride Events

Pride Events:

- Drag Queen Story Time
- Northern Nevada Pride Parade



**DRAG QUEEN STORY TIME**

*with Ginger Devine*

Downtown Reno Library  
Saturday, June 25  
10:30 am  
11:30 am

Sparks Library  
Sunday, June 26  
11:30 am  
12:30 pm

Limited seating is available on a first-come, first served-basis. Each adult attending must be accompanied by one or more child(ren).



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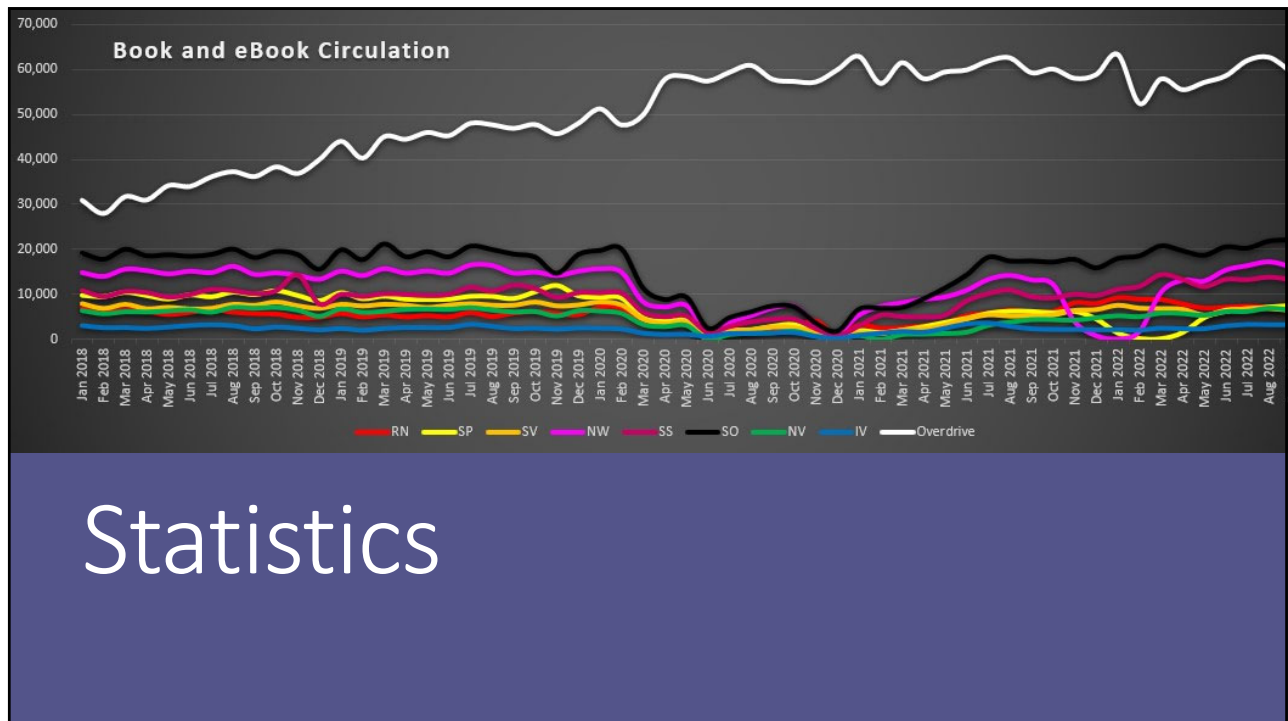
# Promote the Library

Renew Tax Initiative and ensure the library is financially secure

Work with Board of County Commissioners to gain support for renewed Tax Initiatives



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## Statistics

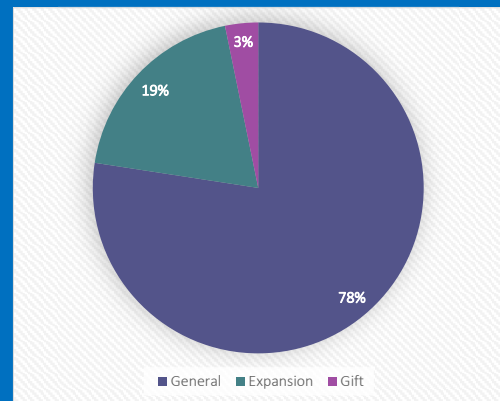
- Book checkout has recovered since 2020 up 4%
- 912,344 annual checkouts for books
- Video checkout has declined 62% mostly due to streaming options and studios not releasing on DVD
- E-book Checkout at over 800,000 annually
- E-book previously would be the highest branch circulation against our highest physical branch and now it rivals all the branch check-out combined
- Need increase in book budget to meet demand
- Goal for FY 2023 is \$1.5 Million Book Budget

	BOOK	VIDEO
RN	32%	-66%
SP	-29%	-71%
SV	-10%	-66%
NW	10%	-63%
SS	23%	-28%
SO	7%	-50%
NV	-7%	-62%
IV	-3%	-74%
TOTAL	4%	-62%


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## Budget

- \$12 Million Budget from County General Fund
- \$3.5 Million Budget from Expansion Tax Fund
- \$500,000 in Gift Funds
- \$16 Million Budget
- Increase of 8% thanks to Washoe County Commissioners
- Increased library hours with four of seven major branches open seven days a week



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# Thank You

Washoe County Library System  
2022-2025 Strategic Plan Update  
Year 1

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## **Library Director Update 11/7/22**

### **Allied Security Update**

I met with our County Facilities and Security folks regarding Allied patrols. They have increased their overnight patrols at both the Downtown Reno Library and Sparks Library. This has resulted in a reduced amount of overnight campers from over 12 to less than three. The goal is to reduce overnight campers and refuse they leave behind.

### **Development Officer/ Assistant Library Director Hiring**

We are currently working with Washoe County Human Resources on posting our Development Officer/PIO and Assistant Library Director Positions.

### **Sierra View Library Renovation Progress**

Carpet has been pulled up at Sierra View. Progress has been made in creating the ramp and chair lift to create the south side entrance to the library and mall. We have had some flooding from a burst pipe which the crew now has to repair.

### **Zoom Room's Installed**

Our newly coined Zoom Room's are now available at our Washoe County Libraries! We are working on making them reservable to the public. These Zoom Rooms will allow patrons who use the library to have a quiet space or take virtual meetings and phone calls while the use the library as a remote office. This is one of strategic initiatives to support office work in a post-covid environment.

### **Northwest Reno and Sierra View Library Leaks**

We had some leaks due to snow and plumbing issues at Northwest Reno and Sierra View Libraries. Northwest Reno Library continues to have some issues related to the HVAC repair. We have a list of books damaged that we expect to replace once the insurance covers it.

### **Increase in Library Card Activation from School District**

More schools are activating their student library cards. Thousands of students across the district are activating their cards. This will connect Washoe County School District students to both our physical print collection and our digital collection like Overdrive through Sora.

### **First Book Team Meeting December 1**

Collection Development Manager Debbi Stears is leading our first Book Team. This is a new service team whose primary goal is book promotion via book lists, media, and other outlets.



**WCLS Marching in the Nevada Day Parade**

Washoe County Libraries had our first entry in the Nevada Day Parade. I know many of you have made this a goal for this system. Big thanks to Morgan Tiar, Jen Cole, John Andrews, and others for making this happen!

**Verdi 20<sup>th</sup> Anniversary Celebration**

Thank you to Northwest Reno Library staff for helping WCSD Librarian Heather Cook celebrate the 20<sup>th</sup> anniversary of the Verdi Library!

**Early Voting/Election Day**

Thank you everyone who has helped with the election cycle or has hosted early voting/election day centers. We don't have final numbers for who had the most votes, but I will report that when I have it. Spanish Springs Library had over 10,000 early voters for the Early Voting period.

**Senior Tech Survey (over 700 respondents)**

Our Senior Tech Survey received over 700 respondents. This survey was available online, in person at branches, senior centers and other locations.

**On the Shelf/On The Kids Shelf Recordings Available**

Big thanks to John Andrews for getting this ready on the site. You can listen to any of the recording that air on KUNR On the Shelf/On the Kids Shelf and there will be landing page for each segment soon.

<https://catalog.washoecountylibrary.us/ots>

**Washoe Stars**

Emily G.	Effective Communication	I filled an urgent staffing request at the Downtown Reno branch where I met with my colleague, Emily Giles. She communicated effectively the Downtown Reno library procedures in a way that was clear and easy to understand. She also gave me an understanding of what to expect from patrons and how to handle difficult situations should they arise. She made sure all staff was on the same page so that safety could be maintained at all times. She made sure we each had walkie talkies so that we could communicate effectively. I greatly appreciate her attention to detail and excellent communication and customer service skills.
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Jennifer C.	Quality Public Service	Jennifer always plans ahead and is well-prepared for hosting library events. In October she was the moderator for a Nevada Humanities-sponsored author event featuring local author and UNR professor, Michael P. Branch. His latest book, <i>On the Trail of the Jackelope</i> was of great interest to the attendees, and Jennifer received this praise from him a few days later: "With thanks from Santa Fe. That one was such a tiny audience, but the level of engagement was especially good, as was the local host. A real pro." We are lucky to have Jennifer leading our staff in presenting and hosting successful library events.
Jerome G.	Effective Communication	Jerome helped me enormously when I filled in at the Downtown Library earlier this month. Thank you for answering all of my numerous questions!
John C.	Integrity	John is an excellent leader as branch manager of the Incline Village Library. He always put patrons and staff before himself and leads by example. I believe everything rises and falls with leadership and he is the epitome of a leader that leads by example, and pushes staff to do better and be better. The high morale of our staff is due to his great leadership skills.
Melissa W.	Quality Public Service	While at the reference desk at Downtown Reno Library I witnessed Melissa Wilson giving excellent customer service to a patron who was researching their ancestry. Melissa was extremely helpful in researching newspaper databases to find articles related to the patron's request. The two patrons said that they lived in the Bay Area and had frequented their local library to find answers, but they were not nearly as helpful as Melissa was in taking the time to research and find the information they were looking for. The couple left extremely happy that a few pieces of the puzzle to their ancestry were found by Melissa. Superb job, Melissa!

# Washoe County Library Board of Trustees

## Bylaws

The Board of Trustees of the Washoe County Library System, pursuant to the authority vested by Nevada Revised Statutes 379.025, hereby establishes the following bylaws:

### I. Purpose

The Washoe County Library Board of Trustees shall, consistent with provisions of applicable state and federal law, exercise the powers and duties granted pursuant to NRS 379.025. The Board shall endeavor to administer and manage the resources of the Washoe County Library System in a manner consistent with the public trust, the Library Mission Statement and the Library Vision Statement.

### II. Organization and Membership

A. The name of the organization shall be “The Board of Trustees of the Washoe County Library System”

B. Membership:

1. The Board of Trustees will be comprised of five (5) members.
2. Trustees will be appointed by the Washoe County Board of Commissioners.
3. Trustees will meet the minimum requirements as determined by the Washoe County Board of Commissioners.
4. Trustees will serve a 4-year term, as provided in NRS 379.020.
5. Trustees will be eligible for no more than two full four-year terms. Any appointment for the remainder of a term of less than 2 years will not count toward this limitation plus a partial term of less than two years. In the event a Trustee’s term expires, the Trustee may continue to serve as Trustee until such time a replacement is appointed, notwithstanding the term limitation set forth herein Nothing in this provision shall be construed to prohibit the reappointment of a trustee for additional terms to be served after a break of one term of non-service prior to re-appointment.
6. Resignation: If any Trustee resigns at any time, written notice must be provided to the Board of Trustees Chair and the Library Director. Any such resignation shall take effect at the date of receipt of such notice or at any later date specified therein; unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.
7. Removal: The board of county commissioners may remove any trustee who fails, without cause, to attend three successive meetings of the trustees.

- C. Trustees are public officers as defined in NRS 281.4365 and subject the Ethics in Government Provisions codified in NRS 281A.010 et. seq. Trustees shall comply with the Code of Ethical Standards of NRS 281A.400 et. seq.
  
- D. Duties of a Trustee:
  - 1. Regularly attend meetings and actively participate in such meetings and actions
  - 2. Review meeting materials prior to each meeting
  - 3. Be attentive to the needs and concerns of library patrons, volunteers, library staff, library administration, county staff, county commissioners and the general public
    - a. Set policies governing the operation of the library system as appropriate
    - b. Hire and evaluate the job performance of the Library Director
    - c. Work with the Director, library staff, community members, and political leaders to plan for the future of the library system
    - d. Acknowledge the annual budget for the library system, and monitor expenditures
    - e. Monitor and evaluate library effectiveness
    - f. Advocate for the Washoe County Library System within the community and political organizations, as appropriate

**III. Officers**

A. Chair

- 1. Selection
  - a. The chair will be elected by a vote of the Board of Trustees
  - b. The term will be for one-year at the pleasure of the Board of Trustees
  - c. Elections shall be held at the regular Board of Trustees meeting each June
- 2. Duties. The chair shall:
  - a. Preside at all meetings of the Board of Trustees
  - b. Execute all documents and actions authorized by the Board of Trustees
  - c. Call special meetings as warranted
  - d. Appoint committees
  - e. Serve as an ex-officio non-voting member of all committees
  - f. Work with the Library Director and staff

- g. Review agendas and assist in scheduling meetings
- h. Add or remove items on each meeting agenda
- i. Draft correspondence as directed by the Board of Trustees
- j. Perform all duties associated with the office

B. Vice Chair

1. Selection

- a. The vice-chair will be elected by a vote of the Board of Trustees
- b. The term will be for one year and is renewable at the pleasure of the Board of Trustees
- c. Elections shall be held at the regular Board of Trustees meeting each June
- d. In the event the vice chair must permanently assume the duties of chair, an election for a new vice chair will be held at the next meeting following the succession

2. Duties. The vice chair shall:

- a. In the event of the absence or disability of the chair, or of a vacancy in the office, the vice chair shall assume and perform all duties associated with that office. In the event of an absence or short-term disability of the chair, the vice chair shall assume the duties of the chair for the period of his/her absence or disability. In the event the chair is permanently vacated, the vice chair shall assume the office of the chairperson for the remainder of the vacated term.

**IV. Meetings**

- A. Regular meetings: The Board of Trustees will normally meet monthly, on the third Wednesday of each month, at 4:00 p.m. Trustees may change the time and date of meeting by a vote of the membership. The Chair shall have the authority to cancel a regularly scheduled meeting in the event it is determined, after consultation with the Library Director, that there is insufficient business to come before the Board or that other good cause exists to cancel the meeting.
- B. Meeting locations: When possible, the Board of Trustees will normally hold regular meetings on a rotational basis at Washoe County Library locations. A calendar of meeting locations will be provided annually to the Board of Trustees.
- C. Nevada Open Meeting Law: All meetings of the Board are subject to the provisions of state and federal open meeting laws and shall be conducted in accordance with the applicable laws. The Library Director shall be responsible for ensuring the

proper public notice is made for each meeting of the Board. Trustees should endeavor to refrain from discussing agenda items or actions by the Board outside of public meetings in groups that may constitute a quorum.

- D. Agendas: The Director shall ensure the preparation of the agenda for each Board meeting and the compliance with the applicable open meetings laws. An item may be placed on the agenda at the request of any Trustee or by written request by any individual to the Director 15 days prior to the scheduled meeting.
- E. Pertinent Materials: The Director shall ensure that notices and informational materials pertinent to any agenda item for any Board meeting shall be distributed to Trustees, Board legal counsel and anyone with a written request of notification on file with the Board no later than 9 a.m. of the third working day before the meeting to ensure adequate time for review. In addition, pertinent materials shall also be posted on the Board of Trustees web site no later than 9 a.m. of the third working day before a scheduled meeting.
- F. Quorum: A minimum of three Trustees must be present and vote on any action items on the agenda for said action to be of any legal effect.
- G. The Director, or his duly appointed representative, shall attend each meeting of the Board.
- H. Special meetings: Special meetings of the Board of Trustees may be called by the chair or upon the written request of any two Trustees.
- I. Order of Business: To the extent possible, the order of business at any regularly scheduled meeting of the Board shall be:
  - Call to order
  - Roll call
  - Public comment
  - Review/approval of minutes
  - Old business
  - New business
  - Presentations
  - Reports
  - Public comment
  - Board comment
  - Staff Announcements

Adjournment

~~J. Rules of order: The Board of Trustees shall conduct all meetings in accordance with Robert's Rules of Order as concerns any matters not addressed by these bylaws. The Board of Trustees will also seek advice from the Board legal counsel as appropriate.~~

J. Where consistent with state law and not otherwise provided in these Rules of Procedure, the Washoe County Library Board of Trustees may refer to the principles of the most recent edition of Robert's Rules of Order for guidance in conducting its meetings.

K. Committees: Committees shall be created as needed by the chair, shall have a specific purpose, shall report regularly as to progress in completing their charge, shall be subject to annual review as needed, and shall automatically dissolve upon the completion of their charge.

L. Annual Bylaws Review: The bylaws herein can be revised as needed by a majority vote of the Board of Trustees. Any proposed revisions must be placed on an agenda and addressed in a public meeting in accordance with the Nevada Open Meeting Law. The bylaws shall be reviewed at least annually at the regular June meeting of the Board of Trustees.

DATED this 1<sup>st</sup> day of July 2020

WASHOE COUNTY LIBRARY BOARD OF TRUSTEES

- ~~Zanny Marsh~~Amy Ghilieri, Chair
- Frank Perez
- Anne Medaille
- Lea Moser
- ~~Jean Stoess~~, Vice Chair
- Amy Ghilieri
- ~~Wayne Holland~~
- ~~Ted Parkhill~~

These bylaws were presented to the Board on ~~September 21~~June 17, 2020 and were adopted.

~~Zanny Marsh~~Amy Ghilieri, Chair

# NORTH VALLEYS LIBRARY

## 2021-2022

Report to Library Board of Trustees, Washoe County Library System

Presented by: Jonnica Bowen, Branch Manager

November 2022



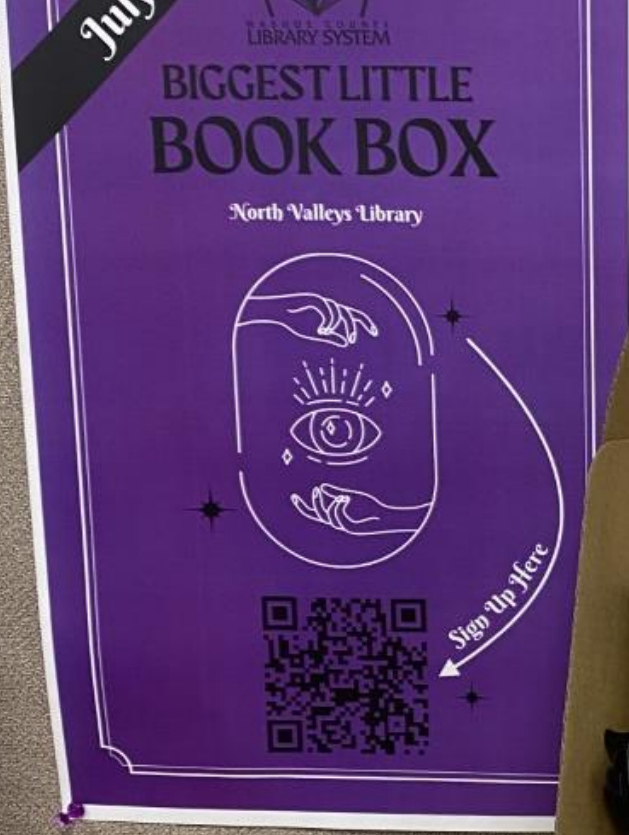


# STORIES OF IMPACT

“Gary”

# CUSTOMER SERVICE: VISUAL MERCHANDISING





# CUSTOMER SERVICE:

## Biggest Little Book Box



# CUSTOMER SERVICE

3D printing

# EARLY VOTING RETURNS



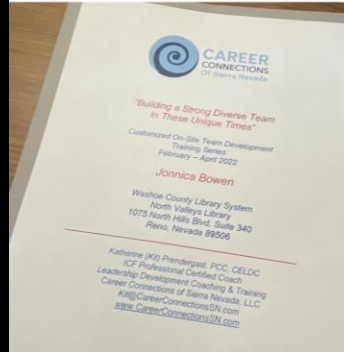
# GUEST STORY TELLERS: WASHOE COUNTY MANAGER, ERIC BROWN



# PUBLIC MEETINGS: NAB, CAB, GOLDEN VALLEY WATER RECHARGE PROJECT

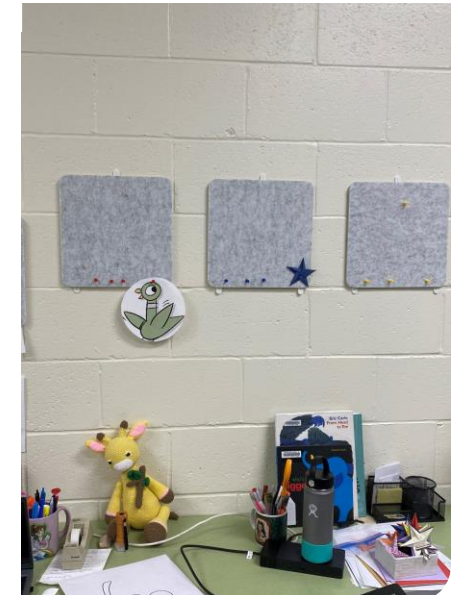
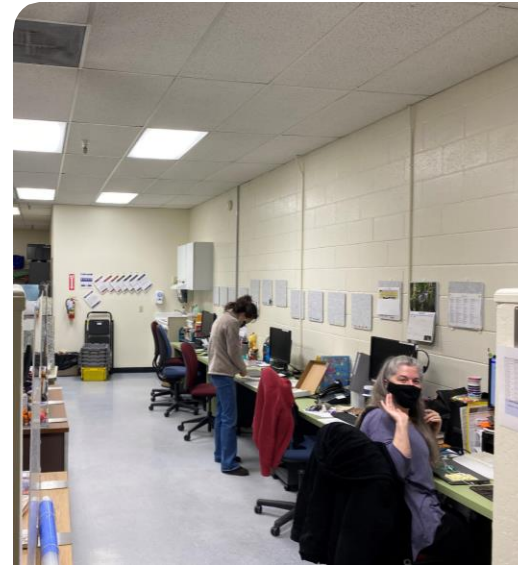


# TEAM BUILDING WITH KIT PRENDERGAST, PCC, CELDC, ICF CERTIFIED COACH





# TEAM BUILDING: FACILITY IMPROVEMENTS



# COMMUNITY OUTREACH

- Meet the Turkeys 2021
- North Valleys High School Tour
- Cold Springs Community Center, STEAM





# NORTH VALLEYS LIBRARY: GALLERY

Artist Talks & Exhibits

- Luke Rizzotto – Idyllic Idling
- Adam Benedict - Homebody



# ESCAPE ROOM

Magellan's Sinking Ship  
Escape Room



# 34<sup>TH</sup> ANNUAL HALLOWEEN TRICK-OR-TREAT PARADE





# BOOK BINGO!



2023

#NV50

Looking forward



# ZOOM ROOM

#NV50



# Book a Librarian

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Reference, Training, and Technology Team Report

*Library Board of Trustees Meeting, November 16, 2022*

- Origins
- Development
- Success stories

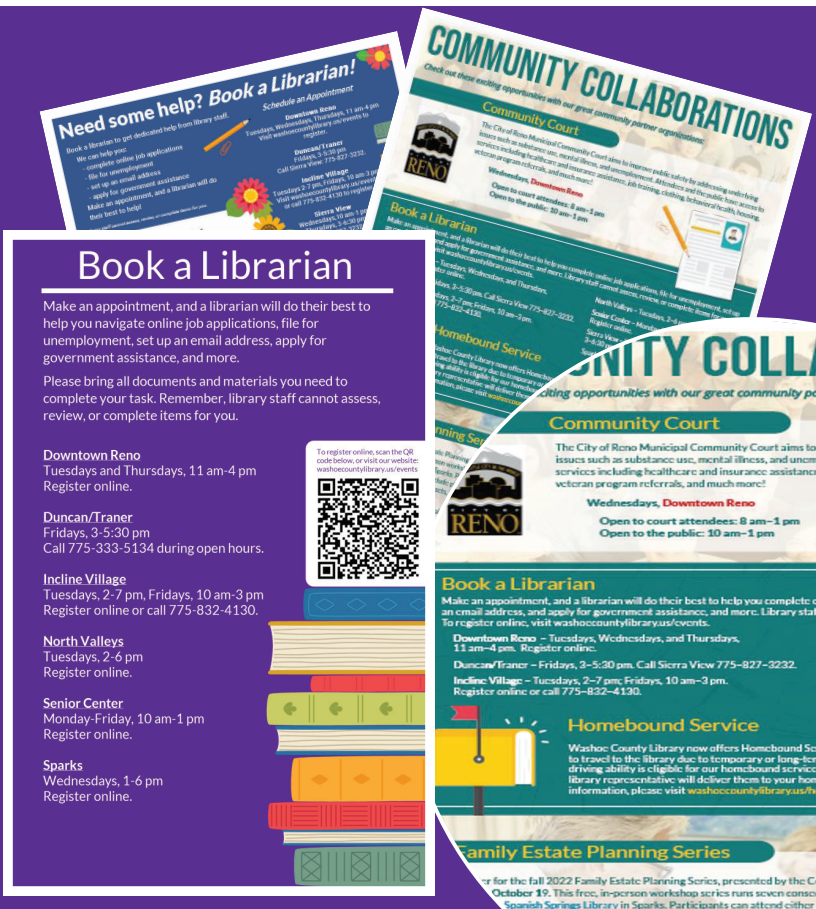


# Origins and Background

- Sierra View Library
  - Digital divide in the community
  - October 2021-October 2022
- Expanded to seven branches
  - Downtown Reno
  - Duncan Traner
  - Incline Village
  - North Valleys
  - Senior Center
  - Sierra View (temporarily closed)
  - Sparks
- Quick Stats
  - Sierra View (12 months): 255 appointments
  - Duncan Traner (12 months): 6 appointments
  - Incline Village (8 months): 36 appointments
  - Downtown Reno (9 months): 44 appointments
  - Sparks (2 months): 14 appointments
  - Senior Center (2 months): 9 appointments

# Spreading the Word

- Ads in the Explorer
- Listed on Library website's Events page
- Branch flyer on TVs and walls
- Flyer distributed to high-demand areas
- Mentioned in outreaches and radio interviews
- Staff recommend in-branch



## Book a Librarian

Make an appointment, and a librarian will do their best to help you navigate online job applications, file for unemployment, set up an email address, apply for government assistance, and more.

Please bring all documents and materials you need to complete your task. Remember, library staff cannot assess, review, or complete items for you.

**Downtown Reno**  
Tuesdays and Thursdays, 11 am-4 pm  
Register online.

**Duncan/Traner**  
Fridays, 3-5:30 pm  
Call 775-333-5134 during open hours.

**Incline Village**  
Tuesdays, 2-7 pm, Fridays, 10 am-3 pm  
Register online or call 775-832-4130.

**North Valleys**  
Tuesdays, 2-6 pm  
Register online.

**Senior Center**  
Monday-Friday, 10 am-1 pm  
Register online.

**Sparks**  
Wednesdays, 1-6 pm  
Register online.



To register online, scan the QR code below or visit our website: [washoccountylibrary.us/events](http://washoccountylibrary.us/events)



# Development

- All participating branches offer...
  - One-to-one assistance, 45-90 minutes
  - Help with online job applications, appointments, email accounts, applying for social services
  - Technology help: personalizing computers, making folders in email accounts, learning to send text messages
- Examples of things we've helped with...
  - Setting up Silver Seniors dating profile
  - Applying for unemployment and navigating ID.me identity verification
  - Eight confirmed jobs for adults and two for teens

## Success Stories

From a letter Sierra View received from a patron who received help applying for jobs and using our space for interviews:

*"All of you have made my life bearable in this trying and difficult time of my unemployment. ... I shall forever be grateful for all you."*

North Valleys staff were able to help a patron, over a series of appointments, apply for identification, apply for a job, and complete new hire paperwork!

Staff at Sierra View Library were able to connect a senior veteran with Seniors in Service, a local volunteer organization, to provide them with free, regular transportation to appointments and other errands.

Incline Village staff helped a pair of grandparents transfer vacation photos with their grandchildren from their phones to their computer, organize them with folders, and create a slideshow.

Library Board of Trustees Meeting: November 16, 2022

Reference, Training, and Technology Team Report: Book a Librarian Program

The program began in October 2021, after staff at Sierra View Library identified a community need in bridging the digital divide. After the major shutdown of the pandemic, many companies and services moved mostly or entirely online, leaving many in our service area unsure of how to contact people, book appointments, or complete other tasks that they formerly did in person or over the phone. Because they did not have familiarity with technology, what they really needed was a staff “expert” who could spend a bit more dedicated time with them, helping them use technology to achieve their goals. Thus, we began offering Book a Librarian appointments, where patrons could sign up for a session and receive one-to-one assistance from a library staff person.

The program has been an undisputed success, spreading from one branch to seven across the system, with small variations in length of session (from 45 minutes to 90 minutes) and the subject of typical appointments. Some branches tend to field more questions about how to use personal technology, from organizing emails in folders, learning to send text messages, and setting up and personalizing a computer. Other branches field more questions about workforce development, including resume creation, job searching, and job application completion.

Appointments can be reserved online, in-person, or over the phone, to meet the various needs of our patrons. We have people utilize all three methods of setting up appointments. We advertise the program in the Explorer on a regular basis as well as through posters and TV slides in the branches. We’ve also given posters to relevant local organizations (such as the American Job Center in the Reno Town Mall). Staff also advertise the program at outreaches and have even been able to promote it on the radio during interviews! Arguably our most successful promotion is from frontline staff directly to patrons in branches: staff frequently offer appointments to patrons who need more assistance than can be provided during a standard reference question.

Book a Librarian is an ongoing success for our branches, with library staff helping patrons apply for identification and social security cards, reserve appointments for the DMV, find housing and transportation, apply for jobs and complete new hire paperwork, file police reports and many other tasks. The program is, at its core, a program of empowerment and education. In addition to completing critical life tasks, the program helps patrons develop confidence and self-efficacy. Library staff are careful to not complete tasks for patrons, but rather explain the process and direct patrons’ interactions with the technology. For example, some patrons are unsure of how to enter a date on a screen – staff do not enter it for the patron but will explain how to enter

the needed numbers and dashes or slashes, if required. The average patron, even with little to no previous technology experience, leaves a session with a foundational understanding of technology and the confidence to continue learning and mastering these crucial skills.

Averages in a month:

SV (running for 12 months): 21

DT (running for 12 months, with very limited hours): .5

IV (running for 8 months): 4.5

RN (running for 9 months): 5

SP (running for 2 months): 7

SC (running for 2 months): 4.5